

RECORD OF PROCEEDINGS

Minutes of Merit System Commission

Held April 11, 2024

Call to Order

Merit System Commission Meeting Call to Order at 11:00 AM

Mary Woeste	Chair	Present
Jim Kempe	Member	Present
Dave Rodehaver	Member	Present

Staff Members Present: City Manager Michael Davis, Police Chief Craig Richardson, Building Maintenance Supervisor Rocky Bangert, Human Resources Administrator Brittany Runnels, Public Information Officer Aaron Vietor, and Clerk of Council Amy Brown

Approval of Minutes

Merit System Commission Meeting Minutes - March 14, 2024

Mrs. Woeste asked if there were any changes or corrections to the March 14, 2024 Merit System Commission meeting minutes. Hearing none, the minutes were approved as submitted.

Business

Certify and Release - Maintenance Worker III List

Mrs. Brown distributed the Maintenance Worker III list to the MSC members.

Mr. Bangert requested to receive all the names on the list, so they could go through the whole list for the best qualified candidates.

Mrs. Brown reported the first section of names on the list are candidates with a score of 65 or better. She noted there are three names on the list below in red and one of those candidates would get extra points for having HVAC certification if the passing score was 60.

Mrs. Woeste confirmed that they determined the passing score as being 65.

Mrs. Brown replied she believed so, and added she just wanted to include that on the list, so the members would have all the information.

Mrs. Woeste stated there were 13 names on the list, and added she had no problems with releasing all 13 names as long as there were no objections from the other members.

Mr. Kempe made a motion to certify and release all 13 names on the Maintenance Worker III list.

RESULT: Passed, *(Yes 3, No 0, Abstained 0)*
MOVER: Jim Kempe
AYES: Mary Woeste, Jim Kempe, Dave Rodehaver
NAYS: None

Mrs. Brown collected the Maintenance Worker III lists.

Certify and Release - Police Sergeant List

Mrs. Brown distributed the Police Sergeant list to the MSC members.

Mr. Rodehaver made a motion to certify and release the Police Sergeant list.

RESULT: Passed, *(Yes 3, No 0, Abstained 0)*
MOVER: Dave Rodehaver

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AYES: Mary Woeste, Jim Kempe, Dave Rodehaver
NAYS: None

Chief Richardson noted that since there was only one candidate, they do not need to do the assessment or interview processes.

Mrs. Woeste confirmed that was correct.

Mrs. Brown collected the Police Sergeant lists.

Other Business - None

Adjournment

Adjournment at 11:03 AM



Mary Woeste



ATTEST: Clerk of Council Amy Brown