

RECORD OF PROCEEDINGS

Minutes of Merit System Commission

Held March 14, 2024

Call to Order

Merit System Commission Meeting Call to Order at 11:00 AM

Mary Woeste	Chair	Present
Jim Kempe	Member	Present
Dave Rodehaver	Member	Present

Staff Members Present: City Manager Michael Davis, Police Chief Craig Richardson, Human Resources Administrator Brittany Runnels, Building Maintenance Supervisor Rocky Bangert, Public Information Officer Aaron Vietor, and Clerk of Council Amy Brown

Approval of Minutes

Merit System Commission Meeting Minutes - March 7, 2024

Mrs. Woeste asked if there were any changes or corrections to the March 7, 2024 Merit System Commission meeting minutes. Hearing none, the minutes were approved as submitted.

Business

Advertisement for Maintenance Worker III

Mr. Bangert stated this was an approved budgeted position. He noted they were looking to hire for this skilled labor position with experience in HVAC and electrical. He added the Maintenance Worker I and II positions are not required to have that additional skill set.

Mrs. Woeste confirmed that the advertisement would start tomorrow, March 15, and end on April 4.

Mr. Bangert replied, that was correct.

Mrs. Brown noted she wanted to add that the rules read that this position is a promotional position. She commented that since no one in the lower ranks qualifies, she does have email confirmation from them that they are not interested or aren't qualified for the position.

Mr. Kempe made a motion to approve the Maintenance Worker III Advertisement.

RESULT: Passed, (Yes 3, No 0, Abstained 0)
MOVER: Jim Kempe
AYES: Mary Woeste, Jim Kempe, Dave Rodehaver
NAYS: None

MSC Rule Change - Maximum Age Limit for Police Officers - 2nd Reading

Mrs. Woeste reported they are on the second reading for the rule change concerning the Police Division. She read the change to Rule 16, Section 1(a)(ii), *the applicant must be the age of 21 at the time of appointment, but cannot be older than 50 years of age at the time of original appointment.*

Mr. Rodehaver made a motion to approve the rule change.

RESULT: Passed, (Yes 3, No 0, Abstained 0)
MOVER: Dave Rodehaver
AYES: Mary Woeste, Jim Kempe, Dave Rodehaver

RECORD OF PROCEEDINGS

Minutes of Merit System Commission

Held March 14, 2024

NAYS: None

Other Business - None

Adjournment

Adjournment at 11:04 AM


Mary Woeste


ATTEST: Clerk of Council Amy Brown