

RECORD OF PROCEEDINGS

Minutes of Board of Parks and Recreation

Held October 21, 2025

Call to Order

Meeting called to order at 5:00 PM.

Sylvia Harlow	Chair	Present
Patricia Bond	Member	Present
Sharon Duff	Member	Present
Jeanie Gay	Member	Present
Erica Grooms	Member	Present

Staff Present: Parks and Recreation Director Brent Shane; Board and Zoning Administrator Brent Carpenter

Approval of Minutes

Board of Parks and Recreation Meeting Minutes - August 19, 2025

Mrs. Harlow asked if there were any changes or corrections to the August 19, 2025, Board of Parks and Recreation meeting minutes. Hearing none, the minutes were approved as submitted.

Business

Community Vision Plan

Mr. Shane reported that at thboard members for input on the decision of what type of splash pad to install. He said the reason he asked for \$250,000.00 is because that is 10 percent of the cost of the \$2.5 million dollar project.

Mrs. Harlow asked where at the Gerhardt Civic Center will the splash pad be located?

Mr. Shane explained the location is near the building behind the south room. He explained the vision is to split that room in half and create rental rooms and guests can go outside to the splash pad. He discussed the possibility of installing outdoor bathrooms and a shelter by the location of the splash pad. He said the bid process will take at least three weeks, and then he will send items out to the board members for review. Mr. Shane also reported that City Planner Nick Sorice is working on a grant from ODNR for up to \$500,000.00. He said all the Parks and Recreation staff are working on the grant.

Mr. Shane noted additionally he has asked Council for \$200,000.00 to tear down the buildings at the Payne Recreation Center. He said hopefully that will be approved in the next City Council meeting. He explained that the City is keeping the concession stand, but the only other building that could possibly be used is the pump room. He said that the building is in an awkward location for everything the City wants to do with the Master Vision Plan. He said the bathhouses will be removed, which will open up the field and building. He reported the exterior of the Payne Recreation Center will be painted soon and it will match the City building. He discussed upcoming projects for 2026 to include the splash pad, outdoor restrooms and parking lot expansion at Deer Meadow Park, and redoing German Village Park. He said there is a schedule for renovating a playground each year; but due to safety purposes, some of the equipment for parks may need to be taken out prior to a park being renovated. He said there is a ten-year cycle to assess each park for any necessary changes after renovations.

Community Halloween Party

Mr. Shane said the Community Halloween Party will be at the Payne Recreation Center on October 31, 2025. He said there will be costume contests with prizes, and hot dogs and chips

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will be served as in past years.

Christmas Smiles

Mr. Shane said 43 families with a total of 89 kids have signed up for Christmas Smiles. He said the delivery/pickup date is December 13, 2025. He explained the Christmas Smiles program and noted that the program needs to be reviewed to see if a limit on families should be set in the future. He noted Walmart provided a grant for \$3,500.00.

Christmas Tree Lighting

Mr. Shane provided an update on the Christmas Tree Lighting to be held December 5, 2025, at 5:00 p.m. at the municipal building. He said this year a Christmas movie, Elf, will be shown at the Payne Recreation Center after the tree lighting. He confirmed with the board members their arrival time for help with the event.

Other Business

Next Meeting — December 16

Mr. Shane stated the next meeting will be held on December 16, 2025, at 5:00 p.m. He noted he hopes to have more information on the Community Vision Plan.

Open Discussion

Mrs. Duff said that Boo Bash was wonderful.

Mr. Shane said everyone liked moving Boo Bash to the Gerhardt Civic Center, and he would like to move future Boo Bash events there. He said if ground is broken for the splash pad, staff will decide if Boo Bash can be held there or if it needs to come back to the Payne Recreation Center. He said Deah, Kelly, and the part-time staff put in a lot of hours working on the event and did a great job.

Adjournment

Meeting adjourned at 5:27 PM.



ATTEST: Parks and Recreation Director, Brent Shane



ATTEST: Clerk of Council, Karen Powell