

RECORD OF PROCEEDINGS

Minutes of City Council

Held December 11, 2025

Regular Meeting Call to Order

Meeting called to order at 6:00 PM.

Roll Call

Teri Murphy	Mayor	Present
Donald Burchett	At-Large	Present
Ora Allen	At-Large	Present
Mike Daugherty	Ward 1	Present
Dave Miller	Ward 2	Present
Shirley Whitt	Ward 3	Present
Jeanette Marcus	Ward 4	Absent

Staff Attendance:

City Manager Michael Davis	Law Director Martina Dillon
Police Chief Craig Richardson	Fire Chief Traci Kuzminski
Finance Director Annetta Williams	Street Superintendent Chris Dunn
Build. Maint. Superintendent Rocky Bangert	City Engineer Lauren Alvarado
City Planner Nick Sorice	Public Information Officer Aaron Vietor
Parks and Recreation Director Brent Shane	Clerk of Council Karen Powell
Build. & Zoning Admin. Brent Carpenter	

Mr. Daugherty moved to excuse Ms. Marcus' absence.

RESULT: Passed (*Yes 6, No 0, Abstained 0*)
MOVER: Mike Daugherty
AYES: Teri Murphy, Ora Allen, Mike Daugherty, Dave Miller, Shirley Whitt, Donald Burchett
NAYS: None
ABSTAIN: None

Pledge of Allegiance

Mayor Murphy led the Pledge of Allegiance.

Approval of Minutes

Regular City Council Meeting Minutes - November 13, 2025

Mayor Murphy asked if there were any changes or corrections to the November 13, 2025, Regular Council meeting minutes. Hearing none, the minutes were approved as submitted.

Special Presentations

Proclamation - Donald Burchett, At-Large Council Member

Mayor Murphy read and presented a proclamation to outgoing Council Member Donald Burchett.

Mr. Burchett gave a speech and thanked City staff and Council for their support through his service years.

Reports from the Following

RECORD OF PROCEEDINGS

Minutes of City Council

Held December 11, 2025

Finance Committee

No report.

Finance Director

October Financial Report

Finance Director Annetta Williams reviewed the October Financial Report with the November Financial Report.

November Financial Report

Mrs. Williams reviewed the October and November 2025 Financial Reports. She informed Council that the revenue target year to date is 92 percent of the budget, and the City is at 93 percent overall in revenues. She stated City income tax is at 96 percent, which is up 4 percent compared to 2024 year to date with gross income tax collections of \$26.4 million. She said expenses are just at 74 percent of the budget. She said the City is in a good financial position.

Committee of the Whole

Committee of the Whole Vice Chair David Miller noted the last Committee of the Whole meeting was on November 13, 2025. He reported there would be a meeting this evening.

City Manager

City Manager's Report - December 11, 2025

City Manager Michael Davis stated he has nothing further unless there are questions regarding the City Manager's Report.

Law Director

Law Director Martina Dillon requested that Resolution 8189-25 be added to the agenda. She noted the Resolution accepts the proposal of the Kleingers Group for the Ora Everetts Splash Pad.

Mrs. Whitt moved to approve the addition of Resolution 8189-25 to the agenda.

RESULT: Passed (*Yes 6, No 0, Abstained 0*)
MOVER: Shirley Whitt
AYES: Teri Murphy, Ora Allen, Mike Daugherty, Dave Miller, Shirley Whitt, Donald Burchett
NAYS: None
ABSTAIN: None

Mayor

No report.

Guest Speakers - None

Business

RECORD OF PROCEEDINGS

Minutes of City Council

Held December 11, 2025

Ordinances

2214-25 An Ordinance to make supplemental appropriations for current expenses and other expenditures of the City of Moraine, State of Ohio, for the period January 1, 2025, to December 31, 2025, and declaring an emergency.

Mr. Miller noted that this Resolution is emergency legislation for end-of-year budget adjustments needed to meet budgetary compliance requirements as of December 31, 2025. He moved to suspend the rules to allow for the first and second readings at this meeting.

RESULT: Passed *(Yes 6, No 0, Abstained 0)*
MOVER: Dave Miller
AYES: Teri Murphy, Ora Allen, Mike Daugherty, Dave Miller, Shirley Whitt, Donald Burchett
NAYS: None
ABSTAIN: None

After the second reading, Mr. Miller moved to adopt.

RESULT: Passed *(Yes 6, No 0, Abstained 0)*
MOVER: Dave Miller
AYES: Teri Murphy, Ora Allen, Mike Daugherty, Dave Miller, Shirley Whitt, Donald Burchett
NAYS: None
ABSTAIN: None

2215-25 An Ordinance approving the amended City of Moraine Personnel Policy Manual.

Mr. Daugherty reported that the Personnel Policy Manual for the City of Moraine has been revised to update language per state of Ohio laws and commissions and to align with current job descriptions and titles. He noted that this is the first reading of the legislation, and the Ordinance will be passed to the January 8, 2026, Regular Council meeting for a second reading and vote.

2216-25 An Ordinance approving current replacement pages to the Moraine Codified Ordinances and declaring an emergency.

Mr. Burchett said that this Ordinance approves updates to the Moraine Codified Ordinances made by both City legislation and Ohio Revised Code revisions, and is emergency legislation. He moved to suspend the rules to allow for the first and second readings at this meeting.

RESULT: Passed *(Yes 6, No 0, Abstained 0)*
MOVER: Donald Burchett
AYES: Teri Murphy, Ora Allen, Mike Daugherty, Dave Miller, Shirley Whitt, Donald Burchett
NAYS: None
ABSTAIN: None

After the second reading, Mr. Burchett moved to approve.

RESULT: Passed *(Yes 6, No 0, Abstained 0)*
MOVER: Donald Burchett
AYES: Teri Murphy, Ora Allen, Mike Daugherty, Dave Miller, Shirley Whitt, Donald Burchett
NAYS: None

RECORD OF PROCEEDINGS

Minutes of City Council

Held December 11, 2025

ABSTAIN: None

Resolutions

8184-25 A Resolution authorizing the City Manager to enter into a contract with the Montgomery County Public Defender Office and the Montgomery County Public Defender Commission for legal services for indigent persons charged with jailable offenses under City Ordinances in the year 2026.

Mrs. Allen stated that the legislation allows the City to enter into an agreement with Montgomery County for Public Defender services. She moved to approve.

Mr. Davis addressed Council's question from the November 13, 2025, Committee of the Whole Meeting regarding whether the contract price has changed. He reported there is a \$5 increase per case for 2026 and that for the past five years there has been an increase each year of \$2 to \$5.

RESULT: Passed *(Yes 6, No 0, Abstained 0)*
MOVER: Ora Allen
AYES: Teri Murphy, Ora Allen, Mike Daugherty, Dave Miller, Shirley Whitt, Donald Burchett
NAYS: None
ABSTAIN: None

8185-25 A Resolution approving the continuation of the City’s Self Insurance Program and renewal of its contract with Anthem Blue Cross/Blue Shield to provide medical, dental, and vision insurance coverage via said Self Insurance Program.

Mrs. Whitt said that this Resolution approves the renewal of the City's contract with Anthem Blue Cross/Blue Shield to provide medical, dental, and vision insurance coverage. She moved to approve.

RESULT: Passed *(Yes 6, No 0, Abstained 0)*
MOVER: Shirley Whitt
AYES: Teri Murphy, Ora Allen, Mike Daugherty, Dave Miller, Shirley Whitt, Donald Burchett
NAYS: None
ABSTAIN: None

8186-25 A Resolution authorizing the City Manager to enter into an agreement with Berkley Life and Health Insurance Company (Berkley Accident and Health) and the Waymark Collective for the provision of employer stop loss insurance coverage for the year 2026.

Mr. Miller reported that this legislation approves the renewal of the City's stop loss insurance with Berkley Life and Health and the Waymark Collective which helps pay for claims that exceed \$100,000.00. Mr. Miller moved to approve.

RESULT: Passed *(Yes 6, No 0, Abstained 0)*
MOVER: Dave Miller
AYES: Teri Murphy, Ora Allen, Mike Daugherty, Dave Miller, Shirley Whitt, Donald Burchett
NAYS: None
ABSTAIN: None

RECORD OF PROCEEDINGS

Minutes of City Council

Held December 11, 2025

8187-25 A Resolution approving out-of-county and out-of-state conferences and seminars for Council Members of The City of Moraine to attend during the year 2026.

Mrs. Allen noted that this legislation approves Council's out-of-county and out-of-state travel for 2026, fulfilling the requirement per City Charter Section 3.6. Mrs. Allen moved to approve.

RESULT: Passed *(Yes 6, No 0, Abstained 0)*
MOVER: Ora Allen
AYES: Teri Murphy, Ora Allen, Mike Daugherty, Dave Miller, Shirley Whitt, Donald Burchett
NAYS: None
ABSTAIN: None

8188-25 A Resolution adopting an emergency action plan for the use of an Automated External Defibrillator (AED) for City sports and recreation locations.

Mr. Daugherty explained that House Bill 47 requires the installation of AEDs in all municipal sports and recreation facilities. He stated that this Resolution adopts the City of Moraine's policy regarding placement and usage of AEDs at Wax Park and Ora Everetts Park. Mr. Daugherty moved to approve.

RESULT: Passed *(Yes 6, No 0, Abstained 0)*
MOVER: Mike Daugherty
AYES: Teri Murphy, Ora Allen, Mike Daugherty, Dave Miller, Shirley Whitt, Donald Burchett
NAYS: None
ABSTAIN: None

8189-25 A Resolution accepting the proposal of The Kleingers Group for the provision of professional survey and design services for the Ora Everetts Park Splash Pad at a total cost of \$242,000.00.

Mr. Burchett said City staff received several proposals for the provision of professional survey and design services for the Ora Everetts Park splash pad. He reported that staff recommended the Kleingers Group, and this legislation accepts the proposal at a cost of \$242,000.00. Mr. Burchett moved to approve.

RESULT: Passed *(Yes 6, No 0, Abstained 0)*
MOVER: Donald Burchett
AYES: Teri Murphy, Ora Allen, Mike Daugherty, Dave Miller, Shirley Whitt, Donald Burchett
NAYS: None
ABSTAIN: None

Voice Vote

Liquor Permit - 3351 Main Street

Ms. Dillon explained that the City received notification from the Ohio Bureau of Liquor Control transferring the permit from one LLC to another LLC. She stated she does not see a basis to object and request a hearing and noted neither the Fire Division nor the Police Division has any reservations. She recommended a motion for a voice vote on this item regarding if Council would like to schedule a hearing. She confirmed for Council that none of the permits are changing.

RECORD OF PROCEEDINGS

Minutes of City Council

Held December 11, 2025

Mrs. Allen stated for the Law Director that a yes vote means Council does not object to the transfer and does not request a hearing.

RESULT: Passed (*Yes 6, No 0, Abstained 0*)
MOVER: Ora Allen
AYES: Teri Murphy, Ora Allen, Mike Daugherty, Dave Miller, Shirley Whitt, Donald Burchett
NAYS: None
ABSTAIN: None

Liquor Permit - 4032 Kettering Boulevard

Ms. Dillon reported that the City received notification of a new C-1 liquor permit which is not for onsite consumption. She noted she has not seen anything that would merit a legal objection or request for a hearing. She stated that neither the Police Division nor the Fire Division has an objection. Ms. Dillon requested a motion and stated a yes vote would be for no objection and no hearing.

Mrs. Whitt moved to approve to not oppose the new liquor permit.

RESULT: Passed (*Yes 6, No 0, Abstained 0*)
MOVER: Shirley Whitt
AYES: Teri Murphy, Ora Allen, Mike Daugherty, Dave Miller, Shirley Whitt, Donald Burchett
NAYS: None
ABSTAIN: None

Persons Appearing Before Council - None

Any Other Business

Building Maintenance Supervisor Rocky Bangert welcomed Council back to Chambers, and he thanked Mr. Burchett for his service to the City. He stated he speaks for all of staff in noting that Council members are a great group of people to work for and everyone appreciates all that Council does for City staff.

Parks Director Brent Shane said it is good having the meetings back at the City building. He thanked Council for their approval of the splash pad. He said Christmas Smiles pickup is Saturday morning from 10:00 am to noon. He invited Council out to see what the staff does for the program. He thanked Don Burchett for his service to the City of Moraine. Mr. Shane expressed his pleasure in working with Mr. Burchett on the Vision Plan and thanked him for his support. He wished all a Merry Christmas and Happy New Year.

Mr. Davis extended his appreciation to Don Burchett and said Mr. Burchett has been a great Council member.

Ms. Dillon said it has been a pleasure and privilege to work with Mr. Burchett.

Mrs. Williams expressed her appreciation to Mr. Burchett and wished everyone a Merry Christmas.

Clerk of Council Karen Powell reminded Council about the Reorganization Meeting on January 2, 2026, at 3:00 p.m. She stated she will be sending out the worksheet showing current Council seats on Boards and Committees. She stated that there will now be vacancies on MVRPC and MVCC, and asked Council to be thinking of nominations for 2026. She stated it has been a

RECORD OF PROCEEDINGS

Minutes of City Council

Held December 11, 2025

privilege to work alongside Mr. Burchett. She wished everyone a Merry Christmas and Happy New Year.

Mrs. Allen expressed condolences to the Richard Jordan family. She stated Mr. Jordan was a longtime resident of Moraine. She thanked Mr. Burchett for his dedication and service to the City.

Mrs. Whitt congratulated Don Burchett on his second retirement. She said it has been a pleasure serving with Mr. Burchett. She welcomed Mr. Sorice back and congratulated him on the birth of his son. She thanked the Police Division for their response to a fire at Fat Daddy's. She said she is so proud of the Police, Fire, and Street Divisions, and asked everyone to keep them in their prayers through the cold weather. She welcomed Branden Delph, the new At-Large Council member.

Mr. Miller said it has been a pleasure working with Mr. Burchett and said he has done a fine job for the City. He thanked the Street Division for extending leaf collection since all the leaves were buried in the snow. He thanked all the City staff for their hard work in 2025. He said the Christmas lights look fantastic, and the Municipal building looks awesome. He reported that the MVCC will have a live Santa Claus call in show on December 14, 2025, from 6:00 p.m. to 8:00 p.m., and children can call in and talk to Santa. He said this is the 45th year.

Mr. Daugherty stated it is nice being back in Council Chambers. He thanked everyone for coming out to the Christmas Tree Lighting and to the movie, Elf. He said he appreciated staff who put forth time and effort to make those events happen. Mr. Daugherty said it has been a good time sitting on the dais alongside with Don Burchett, joking and getting things done. He congratulated Branden Delph and said Council is available to help him make the transition as a Council Member.

Mr. Burchett reported that he mistakenly drove over to the Payne Recreation Center for the Council meeting. He stated he attended the Miami Valley Regional Planning Commission board meeting on December 4, 2025. He noted that the Miami Valley Communications Council is merging with the Miami Valley Educational Computer Association to form the Miami Valley Technology and Communications Group (MVTCTG). He wished everyone a Merry Christmas and Happy New Year.

Mayor Murphy said City staff was great this past year going through all the hardships. She thanked Mr. Shane and the Parks and Recreation Division for putting up with staff and court. She thanked the Fire and Police Divisions for their service throughout the year and asked them to be safe during the upcoming winter storm. She said it has been a real pleasure working with Don Burchett, and he will be missed. She said Mr. Burchett has been a good friend and a great Council Member. Mayor Murphy said Council will see Branden Delph on January 2, 2026, for the swearing in of newly elected Council Members and the reorganization meeting.

Mr. Burchett said he will miss everyone and that he is not far away.

Mayor Murphy thanked the Miami Valley Communications Council for broadcasting this meeting live as well as any future rebroadcasts.

Executive Session - None

Adjournment

Meeting adjourned at 6:32 PM.

RECORD OF PROCEEDINGS

Minutes of City Council

Held December 11, 2025



Mayor Teri Murphy



ATTEST: Clerk of Council, Karen Powell