



Board of Parks and Recreation

~Agenda~

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Clerk of Council
937-535-1005

October 21, 2025

5:00 PM

I. Call to Order

II. Approval of Minutes

A. Board of Parks and Recreation Meeting Minutes - August 19, 2025

III. Business

A. Community Vision Plan

B. Community Halloween Party

C. Christmas Smiles

D. Christmas Tree Lighting

IV. Other Business

A. Next Meeting — December 16

B. Open Discussion

V. Adjournment

RECORD OF PROCEEDINGS

Minutes of Board of Parks and Recreation

Held August 19, 2025

Call to Order

Meeting called to order at 5:00 PM.

Sylvia Harlow	Chair	Present
Patricia Bond	Member	Present
Sharon Duff	Member	Present
Jeanie Gay	Member	Absent
Erica Grooms	Member	Present

Mrs. Harlow stated Mrs. Gay will arrive late to the meeting.

Staff Present: Parks and Recreation Director Brent Shane; City Planner Nick Sorice; Board and Zoning Administrator Brent Carpenter; Clerk of Council Karen Powell

Approval of Minutes

Board of Parks and Recreation Meeting Minutes - June 17, 2025

Mrs. Harlow asked if there were any changes or corrections to the June 17, 2025, Board of Parks and Recreation meeting minutes. Hearing none, the minutes were approved as submitted.

Business

City Beautification

Mr. Shane reported he received the board members' submissions for the City Beautification program. He said he took photos, and there are 13 submissions in front of the board. He asked the members to place a check mark next to their top three choices, he will tally the votes, and they will go out and present the awards to the three winners. He stated he will try to announce the winners in the Moraine Messenger.

Capital Budget Projects for the Future

Mr. Shane stated he was asked by the City Manager to list his top three items out of the Parks and Recreation Vision Plan. He noted that he provided Mr. Davis with his top six picks. He reviewed his picks with the board and said his number one pick is the Splash Pad at the Gerhardt Civic Center. He discussed design choices for the Splash Pad.

Mrs. Gay arrived at 5:06 PM.

Mr. Shane discussed the amphitheater which could be built in 2027, and he discussed rebranding of the Parks and Recreation Division with signage and marketing. He also talked about the proposed Dog Park at Deer Meadow along with a parking lot expansion. He said renovating playgrounds in the City parks is also on the list. He noted Chris Hakes is a certified playground inspector and he has inspected the playground equipment in the parks. Mr. Shane said there is caution tape around the swing set at the Gerhardt Civic Center. He reported that the Street Division can tear down and haul off the equipment which will save the City money. He said the last item on the list is the decommissioning of DP&L Park. He noted he and the Parks and Recreation Department staff are researching grants for assistance with funding for these projects and may hire an outside grant writer.

City Planner Nick Sorice offered to help with grant writing as needed.

Mrs. Duff asked if the worst of the playground equipment could be replaced or repaired during

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the off season?

Mr. Shane said he is reaching out to a company to draft plans.

Fall Events - Boo Bash, Community Halloween

Mr. Shane reminded all that Boo Bash is being held at the Gerhardt Civic Center this year. He said staff is working very hard on this event, and the theme is Mystery Mansion, which is a movie with Eddie Murphy. He noted the event is on October 11, 2025, from 5:00 PM to 9:00 PM. He stated the Community Halloween Party is on October 31, 2025, after Trick or Treat, in the gymnasium. He noted that because it is a Friday, there could be more people attending than in the past.

Mrs. Bond said high school football games are also on Friday, so that may deter some from attending.

Mr. Shane reported the Christmas Tree Lighting will probably be held at the City Building, and he will confirm that with the City Manager.

Next Meeting - October 21, 2025

Mr. Shane said the next Board of Parks and Recreation meeting will be held on Tuesday, October 21, 2025.

Open Discussion

Mrs. Grooms asked if the Parks and Recreation rebranding will be open to the public for ideas or is the City hiring a firm?

Mr. Shane replied that the idea had been tossed around, but public input was received through the Parks and Recreation Vision Plan. He reported that companies will be interviewed, and a company will be chosen for the rebranding. He stated he will bring back ideas to the board for opinions and discussion.

Mrs. Duff asked if there has been a good sign-up for football?

Mr. Shane said no, but hopefully sign-ups will come in as other sports end.

Other Business - None

Adjournment

Meeting adjourned at 5:22 PM.

Community Vision Plan

Department: Parks and Recreation

Request: Action Item

Item Background and Purpose:

Parks and Recreation Director Brent Shane will give an update on the progress of the Community Vision Plan.

Attachments:

Community Halloween Party

Department: Parks and Recreation

Request: Action Item

Item Background and Purpose:

This is a discussion and update regarding the upcoming Community Halloween Party

Attachments:

Christmas Smiles

Department: Parks and Recreation

Request: Action Item

Item Background and Purpose:

This is a discussion and update regarding the 2025 Christmas Smiles Program.

Attachments:

Christmas Tree Lighting

Department: Parks and Recreation

Request: Action Item

Item Background and Purpose:

The board will discuss the City's Christmas Tree Lighting event.

Attachments: