

RECORD OF PROCEEDINGS

Minutes of Board of Parks and Recreation

Held April 15, 2025

Call to Order

Meeting called to order 5:00 PM.

Sylvia Harlow	Chair	Present
Patricia Bond	Member	Present
Sharon Duff	Member	Present
Jeanie Gay	Member	Present
Erica Grooms	Member	Present

Staff Present: Parks and Recreation Director Brent Shane; City Planner Nick Sorice; Clerk of Council Karen Powell

Approval of Minutes

Board of Parks and Recreation Meeting Minutes - February 18, 2025

Mrs. Harlow asked if there were any changes or corrections to the February 18, 2025, Board of Parks and Recreation meeting minutes. Hearing none, the minutes were approved as submitted.

Business

Community Master Park Vision Plan

Parks and Recreation Director Brent Shane distributed copies of the draft of the Master Park Vision Plan. He said by the end of the week, he would like anyone who received a copy of the Plan to submit corrections to him. He said those submissions will be sent to Brandstetter Carroll to make the corrections. He noted he will provide copies to Council members two weeks prior to the May 8, 2025, City Council meeting so they may submit questions to be addressed at the presentation at the May 8, 2025, Committee of the Whole Meeting. He said with the Plan, Parks and Recreation will be getting a new mission statement, vision statement, and values. He reviewed the Community Master Park Vision Plan with the board members. He said there are four goals--parks, programs, people, and promotion, all of which will lead the Vision into the future. He noted the Executive Summary of the Plan that states 67 percent of Moraine residents live within a ten-minute walk or a five-minute drive to a park. He said he would like to see that number get higher. He said the Plan addresses each park and each amenity. Mr. Shane stated he would assume the first couple steps would be to install a Splash Pad and to remove some of the old buildings.

Easter Recap

Mr. Shane said the adult Easter Egg Hunt was very successful and there were approximately 100 people who attended. He said the original date was rescheduled due to the rain and damage to the back of the park and shelter. He said a DJ was onsite projecting music from one side of the park to the other side. He reported it was a good night and the weather was perfect. He said the Parks and Recreation staff did a fabulous job. He reported that the following morning, the family Easter Egg Hunt was held and there were approximately 200 people in attendance. He said Mayor Murphy has discussed with him Breakfast with the Easter Bunny, and that may be something the department looks into in the future. He said both events were held at the Gerhardt Civic Center, and Boo Bash will probably be moved to the Civic Center this year.

Mrs. Harlow said the candy in the eggs was difficult for the two-and three-year-old children to eat. The board members discussed possible options for future egg hunts.

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Mr. Shane said he and his staff will look into safer options.

Mrs. Duff said making all the Easter baskets the same worked out well.

Summer Programs

Camps, Events

Mr. Shane reviewed the Summer programs with the board. He said kids are registering for Summer Camp, and the Department will be again offering Hook Kids on Fishing with the Fishing Derby to follow. He reported that Sports and Fitness Program Coordinator Chandler Woodcock is offering the Shane Miller Disc Golf Tournament again. He said there will be three Family Fun Days with Huey Magoo's Chicken, a glow disc golf tournament, and the 60th Anniversary Festival will be at the end of May. Mr. Shane also stated Youth and Senior Program Coordinator Kelly Stricker will provide a Mad Cap Puppet Show over the summer, a ladies' night cooking class, and a bee program. He said National Night Out will be in August.

Next Meeting

Mr. Shane said the next meeting is June 17, 2025, at 5:00 p.m.

Open Discussion

Mrs. Duff said she and Mrs. Bond plan on being in attendance at the 60th Anniversary Festival

Mr. Shane reviewed the purpose of the Parks and Recreation booth. He said as the time gets closer, a volunteer shift schedule will be worked out.

Other Business

Adjournment

Meeting adjourned at 5:20 PM.



ATTEST: Parks and Recreation Director, Brent Shane



ATTEST: Clerk of Council, Karen Powell