

RECORD OF PROCEEDINGS

Minutes of Merit System Commission

Held June 11, 2025

Call to Order

Meeting called to order 9:00 AM.

Mary Woeste	Chair	Present
Jim Kempe	Vice Chair	Present
Tom Watts	Member	Absent
Gina Delph	Member	Present

Staff Present: Street Superintendent Chris Dunn; Public Information Officer Aaron Vietor; Clerk of Council Karen Powell

Mrs. Woeste moved to excuse the absence of Mr. Watts; Mr. Kempe seconded the motion.

RESULT: Passed (*Yes 3, No 0, Abstained 0*)
MOVER: Mary Woeste
AYES: Mary Woeste, Jim Kempe, Gina Delph
NAYS: None
ABSTAIN: None

Approval of Minutes

Merit System Commission Meeting Minutes - June 4, 2025

Mrs. Woeste asked if there were any changes or corrections to the June 4, 2025, Merit System Commission meeting minutes. Hearing none, the minutes were approved as submitted

Business

Certify and Release Scores - Operator I - Street Division

Street Division Superintendent Chris Dunn said after last week's meeting, he was under the impression that the delay for interviews was due to the protest period. He reported he spoke with the applicants who indicated they were not protesting questions, and he began interviews. He indicated the interviews will need to be redone with the Human Resources Administrator. He said he believes the interviews can be completed by the time the Merit System Commission meets next week, June 18, 2025. He stated he feels it is best that he does not receive the scores of the applicants until the process is complete.

Mrs. Woeste assured Mr. Dunn all five applicants cleared the first hurdle and have passing scores for the written exams. She said at the end of the process when all the scores are totaled, those names will be released for promotions.

Mr. Kempe stated as long as the commission is fulfilling its duties, it is Mr. Dunn's prerogative if he does not want to know the written examination scores of the applicants.

Mr. Dunn noted the assessment examination is tomorrow, June 12, 2025. He discussed the interview process.

Mrs. Woeste informed Chris to continue the interview process, and when the commission meets on June 18, 2025, then hopefully he will be able to offer a promotion to one of his employees.

RESULT: Passed (*Yes 3, No 0, Abstained 0*)

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AYES: Mary Woeste, Jim Kempe, Gina Delph
NAYS: None
ABSTAIN: None

Other Business

Adjournment

Meeting adjourned at 9:08 AM.



Mary Woeste



ATTEST: Clerk of Council, Karen Powell