

RECORD OF PROCEEDINGS

Minutes of Board of Parks and Recreation

Held February 18, 2025

Call to Order

Meeting called to order 05:00 PM.

Sylvia Harlow	Chair	Present
Patricia Bond	Member	Present
Sharon Duff	Member	Present
Jeanie Gay	Member	Absent
Erica Grooms	Member	Present

Staff Members Present: Parks and Recreation Director Brent Shane, City Planner Nick Sorice, and Clerk of Council Karen Powell.

Mrs. Harlow moved to excuse Mrs. Gay's absence; Mrs. Bond seconded the motion.

RESULT: Passed (*Yes 4, No 0, Abstained 0*)
MOVER: Sylvia Harlow
AYES: Sylvia Harlow, Patricia Bond, Sharon Duff, Erica Grooms
NAYS: None
ABSTAIN: None

Approval of Minutes

Parks and Recreation Meeting - December 17, 2024

Mrs. Harlow asked if there were any changes or corrections to the December 17, 2024, Board of Parks and Recreation meeting minutes. Hearing none, the minutes were approved as submitted.

Business

Mrs. Duff moved to appoint Mrs. Harlow as Chair; Mrs. Bond seconded the motion.

RESULT: Passed (*Yes 3, No 0, Abstained 1*)
MOVER: Sharon Duff
AYES: Patricia Bond, Sharon Duff, Erica Grooms
NAYS: None
ABSTAIN: Sylvia Harlow

Mrs. Duff moved to appoint Mrs. Bond as Vice Chair; Mrs. Harlow seconded the motion.

RESULT: Passed (*Yes 3, No 0, Abstained 1*)
MOVER: Sharon Duff
AYES: Sylvia Harlow, Sharon Duff, Erica Grooms
NAYS: None
ABSTAIN: Patricia Bond

Community Master Park Vision Plan

Mr. Shane said Mrs. Bond, Mrs. Duff, and Mr. Sorice have been a big help with the Steering Committee. He reported that over the past eight months there have been a lot of discussions. He said the committee members have attended City events and talked to the public to ask what the public wants, and the members have taken all the recommendations and placed them into layouts for some of the parks. He noted that the committee has also reviewed new missions, new visions, core values, and goals and objectives going forward. He said the last Steering

RECORD OF PROCEEDINGS

Minutes of Board of Parks and Recreation

Held February 18, 2025

Committee meeting will be held on April 3, 2025. He stated in that upcoming meeting, Mr. Keith Rodenhauer from Brandstetter Carroll will review the presentation that he will give to Council on April 24, 2025, along with the vision for the next ten years. He encouraged the Board members to attend that Council meeting. He remarked that he wants to share a little information with the board, but he does not want this to go out to the public before the Council members have the information. He said things have gone very well, and the plan the Steering Committee has come up with is really good. He stated that with the help of everybody that is part of this Community Master Park Vision Plan, he believes in the next 10 to 15 years there will be a lot of changes in Moraine's Parks and Recreation. He acknowledged the changes will be expensive, and he hopes the City can find funding through grants and donations from local businesses.

Easter

Mr. Shane noted the Easter Egg Hunt will be held on April 12, 2025, at Wax Park. He informed the board that the 18+ age group has been eliminated along with the ADA area as no one used that area last year. He said more effort will be given to the remaining age groups and more eggs will be added. He said all 6,000 eggs are packed and ready to go, and he thanked the two part-time Staff members and Mrs. Hubbs for all their efforts. He said pictures with the Easter Bunny will be located in the meeting room, and Staff will provide a suitable area around the current meeting setup.

Mrs. Harlow asked what time the Easter Egg Hunt begins.

Mr. Shane replied that the event will begin at 10:00 a.m. He stated consideration was given to moving the time to 11:00 a.m., but the Winter Guard International's last day is that same day and the bands will arrive at noon. He noted that he would like the board members to help, and Mrs. Hubbs will send out an email regarding duties for the event.

60th Anniversary - Booth

Mr. Shane gave an update on the City's 60th Anniversary celebration. He said originally he and Mr. Vietor tried to direct the committee to hold the event on Main Street so the festival would be a whole City event and not look like a Parks and Recreation event. He stated that other departments were brought into the discussion and some safety concerns arose. He noted the committee talked it through and decided to hold the event in Wax Park. He reported that the 60th Anniversary celebration will be held on May 31, 2025, and a Parks and Recreation booth will be onsite. He said the event is from 10:00 a.m. to 8:00 p.m. with a cruise-in from 10:00 a.m. to 2:00 p.m. He noted craft vendors, food vendors, and carnival rides will be present, and everything is free to the public except food. He stated there will be swag at the booth to give out to the public, and the Parks and Recreation Department will try to promote the Master Park Plan. He reviewed the performance schedule, and said Touch, a Motown Band, will perform from 2:00 p.m. to 4:00 p.m., and Fleetwood Gold, a Fleetwood Mac cover band, will end the night. He requested that the board members be present to tend the booth and noted that a schedule is pending.

Mrs. Harlow asked about T-shirts.

Mr. Shane described the logo that was created and noted the logo will be placed on the back of the shirt with the Moraine logo on the front upper left side.

Mrs. Duff suggested that Mr. Shane let others know that volunteers will be needed for other activities throughout the day.

Mr. Shane stated that a SignUpGenius account for the public will be created, and Mr. Dave Miller has laid out the volunteer time slots and areas for that account.

RECORD OF PROCEEDINGS

Minutes of Board of Parks and Recreation

Held February 18, 2025

Next Meeting

Mr. Shane reported the next meeting date is April 15, 2025.

Open Discussion

There was no further discussion.

Other Business - None

Adjournment

Meeting adjourned at 05:15 PM.



ATTEST: Parks and Recreation Director, Brent Shane



ATTEST: Clerk of Council, Karen Powell