

RECORD OF PROCEEDINGS

Minutes of Merit System Commission

Held March 24, 2025

Call to Order

Meeting called to order 8:30 AM.

Members Present:

Mary Woeste	Chair	Present
Jim Kempe	Vice Chair	Present
Tom Watts	Member	Present
Gina Delph	Member	Present

Staff Present:

Fire Lieutenant Ben Cahill	Public Information Officer Aaron Vietor
HR Administrator Brittany Runnells	Clerk of Council Karen Powell

Approval of Minutes

Merit System Commission Meeting Minutes - March 6, 2025

Chair Mary Woeste asked if there were any changes or corrections to the March 6, 2025, Merit System Commission meeting minutes. Hearing none, the minutes were approved as submitted.

Business

Fire Lieutenant - Promotional - Certify and Release

Mrs. Woeste said the exam scores were all passing scores. She asked if there were any protests.

Mr. Vietor replied there were no protests.

Mrs. Woeste asked for a motion to certify and release all three names for the Fire Lieutenant Promotion Process test scores.

Mr. Kempe moved to certify and release the names for the Fire Lieutenant Promotion Process; Mrs. Delph seconded the motion.

RESULT: Passed (*Yes 4, No 0, Abstained 0*)
MOVER: Jim Kempe
AYES: Mary Woeste, Jim Kempe, Tom Watts, Gina Delph
NAYS: None
ABSTAIN: None

Other Business

Ms. Powell asked for a volunteer to proctor the second phase assessment on Friday, March 28, 2025, at 8:00 a.m. at the Civic Center.

Mr. Kempe volunteered to serve as proctor for the assessment.

Mr. Watts informed the commission that long-time board member Mary Stringer Sabin passed away on Saturday, March 22, 2025.

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Adjournment

Meeting adjourned at 8:33 AM.



Mary Woeste



ATTEST: Clerk of Council, Karen Powell