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# Regular Council Meeting



## Agenda

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**6:00 PM April 10, 2025**

**Teri Murphy, Mayor**

**Council Members:**

Ora Allen..... At-Large  
Donald Burchett..... At-Large  
Mike Daugherty..... Ward 1  
Dave Miller..... Ward 2  
Shirley Whitt..... Ward 3  
Jeanette Marcus..... Ward 4

**Michael Davis, City Manager**  
**Martina Dillon, Law Director**

**Payne Recreation Center • 3800 Main Street, Moraine, OH 45439**

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**I. Regular Meeting Call to Order**

- A. Roll Call
- B. Pledge of Allegiance
- C. Approval of Minutes
  - 1. Regular City Council Meeting Minutes - March 27, 2025
- D. Special Presentations
  - 1. Oath of Office - Firefighter/EMT Kilar Hughes and Firefighter/EMT Austin Hoffman

**II. Reports from the Following**

- A. Finance Committee
- B. Finance Director
- C. Committee of the Whole
- D. City Manager
  - 1. City Manager's Report - April 10, 2025
- E. Law Director
- F. Mayor
  - 1. Proclamation - Arbor Day 2025

**III. Guest Speakers - None**

**IV. Business**

(Anyone wishing to raise a question about any piece of legislation listed on this agenda will have three (3) minutes at this time. All other topics to be addressed to Council will be heard later in this meeting.)

**Ordinances**

- 2182-25            An Ordinance approving amendment to the Table of Organization and declaring an emergency.
- 2183-25            An Ordinance to make supplemental appropriations for current expenses and other expenditures of the City Of Moraine, State of Ohio for the period January 1, 2025, to December 31, 2025, and declaring an emergency.

**Resolutions**

- 8146-25            A Resolution accepting the bid of and authorizing the City Manager to enter into a contract with Barrett Paving Materials, Inc. for the 2025 Asphalt Paving Program for the total amount of \$654,721.69 and further authorizing the City Manager to execute needed change order(s), if any, in specified amount.
- 8147-25            A Resolution accepting the bid of and authorizing the City Manager to enter into a contract with R.A. Miller Construction Co. for the 2025 Curb Ramps And Sidewalks Program for the total amount of \$247,758.95 and further authorizing the City Manager to execute needed change order(s), if any, in specified amount.

- 8148-25            A Resolution accepting the bid of and authorizing the City Manager to enter into a contract with L.J. Deweese Co., Inc. for the 2025 Curb, Road, And Storm Structure Improvements Program for the total amount of \$772,715.00 and further authorizing the City Manager to execute needed change order(s), if any, in specified amount.
- 8149-25            A Resolution declaring the items listed on the attached 2025 list to be surplus and no longer needed for municipal purposes and authorizing the City Manager to dispose of such items through GovDeals Auction or donation to a non-profit organization or through a trade-in program.

**Voice Vote**

- V.        Persons Appearing Before Council**
- VI.      Any Other Business**
- VII.     Executive Session**
- VIII.    Adjournment**

# RECORD OF PROCEEDINGS

Minutes of City Council

Held March 27, 2025

**Regular Meeting Call to Order**

Meeting called to order 6:00 PM.

**Roll Call**

|                 |          |         |
|-----------------|----------|---------|
| Teri Murphy     | Mayor    | Present |
| Donald Burchett | At-Large | Present |
| Ora Allen       | At-Large | Present |
| Mike Daugherty  | Ward 1   | Present |
| Dave Miller     | Ward 2   | Present |
| Shirley Whitt   | Ward 3   | Absent  |
| Jeanette Marcus | Ward 4   | Present |

Staff Present:

|                                            |                                         |
|--------------------------------------------|-----------------------------------------|
| Police Chief Craig Richardson              | Law Director Martina Dillon             |
| Finance Director Annetta Williams          | Fire Chief Traci Kuzminski              |
| Build. Maint. Superintendent Rocky Bangert | City Engineer Lauren Alvarado           |
| City Planner Nick Sorice                   | Public Information Officer Aaron Vietor |
| Parks and Recreation Director Brent Shane  | Clerk of Council Karen Powell           |
| Build. & Zoning Admin. Brent Carpenter     |                                         |

Mr. Daugherty moved to excuse the absence of Mrs. Whitt.

**RESULT:** Passed (*Yes 6, No 0, Abstained 0*)  
**MOVER:** None  
**AYES:** Teri Murphy, Donald Burchett, Ora Allen, Mike Daugherty, Dave Miller, Jeanette Marcus  
**NAYS:** None  
**ABSTAIN:** None

**Pledge of Allegiance**

Mayor Murphy led the Pledge of Allegiance.

**Approval of Minutes**

**Regular City Council Meeting Minutes - March 13, 2025**

Mayor Murphy asked if there were any changes or corrections to the March 27, 2025, Regular Council meeting minutes. Hearing none, the minutes were approved as submitted.

**Special Presentations**

**Oath of Office - Officer Caleb Bowman**

Mayor Murphy administered the Oath of Office to Police Officer Caleb Bowman.

Police Chief Craig Richardson stated Officer Bowman grew up in Zambia and India, and moved to the United States where he attended college in Florida. He said Officer Bowman received a fellowship and studied global terrorism for a semester and then studied abroad at Oxford for a semester where he studied archeology. He noted that Officer Bowman graduated from the Police Academy with honors, and the City of Moraine is fortunate to have Officer Bowman on

# RECORD OF PROCEEDINGS

Minutes of City Council

Held March 27, 2025

staff with the Moraine Police Division.

**John Minear, Assistant Director - Solid Waste Management District and Operations, Montgomery County Environmental Services**

Mr. John Minear, Assistant Director of the Solid Waste Management District and Operations, Montgomery County Environmental Services, gave a presentation on the new Solid Waste Management District Plan. He noted the District was created in 1989 due to House Bill 592, and the Bill required counties in Ohio to create a Solid Waste Management District Plan ensuring that within that plan there was a guarantee that the counties had 20 years' worth of disposal capacity. He said Montgomery County operates the transfer station and recycling facility located on Sandridge Drive and Encrete Drive in Moraine. He stated this Plan has a budget and he discussed fee increases and programs. He reported the District will require a 65-cent increase per household per year which will go into effect in 2026 after the plan is ratified and approved.

Mayor Murphy remarked that according to the chart in the proposed Plan, 34 percent of the costs are administrative fees which do not help Moraine.

Mr. Minear explained that part of those fees go into grants, and the Solid Waste District gives grants to municipalities totaling \$375,000.00 per year.

Mayor Murphy stated the Stony Hollow Landfill was supposed to close in 10 years, and that did not happen, and now the District is reporting the landfill will remain open for 20 years. She discussed the negative impact of Stony Hollow on Moraine residents. She said gas is going through the City of Moraine, and Dayton is receiving \$1,000,000.00 per year for collecting that gas and Moraine does not receive anything. She said Dayton receives payment for having a landfill. She stated when Moraine closed the landfill, Montgomery County placed the landfill next to Moraine and that hurts the residents and everything about the City of Moraine. She reported that the City of Moraine pays for residents' trash collection, and Moraine is being asked to approve a Plan to raise rates, and that is not a benefit to the City.

Mr. Minear said the landfill has nothing to do with the Solid Waste Management District. He explained ways that Solid Waste Management benefits Moraine. He also noted that when complaints are made about smell, an air study is performed.

Ms. Marcus asked Mr. Minear for contact information so she can discuss questions she may have regarding waste disposal at a later time.

Mr. Daugherty asked how many people are employed with the transfer center?

Mr. Minear reported there are approximately 70 employees, including the District staff.

With no further questions from City Council, Staff, or audience members, Mayor Murphy thanked Mr. Minear for his presentation.

**Reports from the Following**

**Finance Committee**

No report.

**Finance Director**

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Minutes of City Council

Held March 27, 2025

**February 2025 Finance Director's Monthly Report**

Finance Director Annetta Williams stated the February monthly report is attached in the packet. She reported the City of Moraine started the year off in a strong position. She reminded everyone that the tax deadline is April 15, 2025. She noted due to the lack of privacy in the temporary offices, Staff have been unable to assist taxpayers in person and said she appreciated everyone's understanding. She said the Finance Division is very busy with the tax returns through the drop box and with assistance over the phone.

Ms. Marcus asked where taxpayers can pick up City tax forms?

Mrs. Williams replied forms may be picked up from a bin at the Payne Recreation Center.

**Committee of the Whole**

Ms. Marcus noted the last Committee of the Whole meeting was held on March 13, 2025. She reported there would be a meeting this evening.

**City Manager**

**City Manager's Report - March 27, 2025**

Police Chief Richardson stated he had nothing to report beyond Mr. Davis' report.

**Law Director**

No report.

**Mayor**

**Mayor's Court Monthly Report - February 2025**

Mayor Murphy reported for the month of February 2025, Mayor’s Court received \$18,701.65. She noted after various expenses and disbursements, a total of \$14,036.84 was deposited into the General Fund.

**Guest Speakers - None**

**Business**

**Ordinances**

**2179-25 An Ordinance approving current replacement pages to the Moraine Codified Ordinances and declaring an emergency.**

Ms. Allen stated this legislation is a housekeeping item and approves supplemental pages to the Moraine Codified Ordinances effective January 1, 2025. She noted the Ordinance will be passed as an emergency, and moved to suspend the rules to allow for the second reading and final adoption at this meeting.

**RESULT:** Passed (*Yes 6, No 0, Abstained 0*)  
**MOVER:** Ora Allen  
**AYES:** Teri Murphy, Donald Burchett, Ora Allen, Mike Daugherty, Dave Miller, Jeanette Marcus

RECORD OF PROCEEDINGS

Minutes of City Council

Held March 27, 2025

NAYS: None  
ABSTAIN: None

Ms. Allen moved to approve.

RESULT: Passed (Yes 6, No 0, Abstained 0)  
MOVER: Ora Allen  
AYES: Teri Murphy, Donald Burchett, Ora Allen, Mike Daugherty, Dave Miller, Jeanette Marcus  
NAYS: None  
ABSTAIN: None

**2180-25 An Ordinance authorizing the City Manager to enter into a lease agreement to permit farming operations on a parcel of real estate owned by the City of Moraine for an annual lease payment of \$110.00, repealing all prior inconsistent legislation, and declaring an emergency.**

Mr. Burchett stated this legislation allows the City to enter into a Farm Lease Agreement with Mark Allison. He said the current lease agreement ended March 25, 2025. Mr. Burchett moved to suspend the rules to allow for the second reading and final adoption at this meeting.

RESULT: Passed (Yes 6, No 0, Abstained 0)  
MOVER: Donald Burchett  
AYES: Teri Murphy, Donald Burchett, Ora Allen, Mike Daugherty, Dave Miller, Jeanette Marcus  
NAYS: None  
ABSTAIN: None

Mr. Burchett moved to approve.

RESULT: Passed (Yes 6, No 0, Abstained 0)  
MOVER: Donald Burchett  
AYES: Teri Murphy, Donald Burchett, Ora Allen, Mike Daugherty, Dave Miller, Jeanette Marcus  
NAYS: None  
ABSTAIN: None

**2181-25 An Ordinance authorizing the City Manager to enter into a lease agreement to permit farming operations on twenty-four (24) acres of real estate owned by the City of Moraine for an annual lease payment of \$4,560.00, repealing all prior inconsistent legislation, and declaring an emergency.**

Mr. Daugherty stated that this emergency legislation authorizes a Farm Lease Agreement between the City of Moraine and Chip Getter. He said the three-year lease agreement term ended March 25, 2025. He moved to suspend the rules to allow for the second reading and final adoption at this meeting.

RESULT: Passed (Yes 6, No 0, Abstained 0)  
MOVER: Mike Daugherty  
AYES: Teri Murphy, Donald Burchett, Ora Allen, Mike Daugherty, Dave Miller, Jeanette Marcus  
NAYS: None  
ABSTAIN: None

Mr. Daugherty moved to approve.

RECORD OF PROCEEDINGS

Minutes of City Council

Held March 27, 2025

**RESULT:** Passed (*Yes 6, No 0, Abstained 0*)  
**MOVER:** Mike Daugherty  
**AYES:** Teri Murphy, Donald Burchett, Ora Allen, Mike Daugherty, Dave Miller, Jeanette Marcus  
**NAYS:** None  
**ABSTAIN:** None

Resolutions

**8141-25 A Resolution approving and authorizing the City Manager to sign an agreement with the Miami Conservancy District to obtain Land Use Permit No. 16-3177-1.**

Ms. Marcus stated that the City's agreement with the Miami Conservancy District for Land Use Permit No. 16-2840-1 expires on March 31, 2025. She said this legislation is necessary to authorize renewal of the Agreement and to obtain Land Use Permit No. 13-3177-1 for the Holes Creek Bridge. Ms. Marcus moved to approve.

**RESULT:** Passed (*Yes 6, No 0, Abstained 0*)  
**MOVER:** Jeanette Marcus  
**AYES:** Teri Murphy, Donald Burchett, Ora Allen, Mike Daugherty, Dave Miller, Jeanette Marcus  
**NAYS:** None  
**ABSTAIN:** None

**8142-25 A Resolution approving the Solid Waste Management Plan of the Montgomery County Solid Waste Management District.**

Mr. Miller said that this Resolution ratifies the Solid Waste Management District Plan that was discussed in the Committee of the Whole meeting on March 13, 2025, and presented to Council earlier in this meeting. He moved to approve the legislation.

**RESULT:** Passed (*Yes 5, No 1, Abstained 0*)  
**MOVER:** Dave Miller  
**AYES:** Donald Burchett, Ora Allen, Mike Daugherty, Dave Miller, Jeanette Marcus  
**NAYS:** Teri Murphy  
**ABSTAIN:** None

**8143-25 A Resolution authorizing the purchase of a 2025 Ford Transit 350 Cargo RDW High Roof EXT Van from Lebanon Ford for use by the Building Maintenance Division at a price of \$64,023.00.**

Mr. Daugherty said this legislation approves the purchase of a new cargo van to replace an older high-mileage cargo van. He noted this is a budgeted item. Mr. Daugherty moved to approve.

**RESULT:** Passed (*Yes 6, No 0, Abstained 0*)  
**MOVER:** Mike Daugherty  
**AYES:** Teri Murphy, Donald Burchett, Ora Allen, Mike Daugherty, Dave Miller, Jeanette Marcus  
**NAYS:** None  
**ABSTAIN:** None

**8144-25 A Resolution approving and accepting the annual report of the Community Reinvestment Housing Council (CRHC).**

RECORD OF PROCEEDINGS

Minutes of City Council

Held March 27, 2025

Ms. Allen stated that this legislation is required to accept the Community Reinvestment Housing Council annual report. She moved to approve.

**RESULT:** Passed (*Yes 6, No 0, Abstained 0*)  
**MOVER:** Ora Allen  
**AYES:** Teri Murphy, Donald Burchett, Ora Allen, Mike Daugherty, Dave Miller, Jeanette Marcus  
**NAYS:** None  
**ABSTAIN:** None

**8145-25 A Resolution approving and accepting the annual report of the Tax Incentive Review Council (TIRC).**

Mr. Burchett reported that this legislation accepts the 2024 annual Tax Incentive Review Council report. Mr. Burchett moved to approve.

**RESULT:** Passed (*Yes 6, No 0, Abstained 0*)  
**MOVER:** Donald Burchett  
**AYES:** Teri Murphy, Donald Burchett, Ora Allen, Mike Daugherty, Dave Miller, Jeanette Marcus  
**NAYS:** None  
**ABSTAIN:** None

**Persons Appearing Before Council - None**

**Any Other Business**

Parks and Recreation Director Brent Shane stated the Adult Easter Egg Hunt is on Friday, April 4, 2025, at 9:00 at Wax Park. He said over 100 people have signed up so far. He said Thursday, April 3, 2025, is the last Steering Committee Meeting for the Master Park Plan. He said he will provide an update to Council after that meeting.

City Manager – No report.

Law Director – No report.

Finance Director – No report.

Clerk of Council – No report.

Council Reports

Ms. Allen offered condolences to the family of Mary Sabin. She said Mrs. Sabin was a long time Senior Citizens Group member and was also a member of several boards and commissions. She said Mrs. Sabin will be missed, and she was a dear friend.

Ms. Marcus – No report.

Mr. Miller said he echoes Ms. Allen's sentiments. He stated Mrs. Sabin was active on many City committees and clubs; and her husband, Larry, who passed away a couple years ago was also very active. He noted that back when Moraine had the volunteer program, both volunteered for community cleanups and all kinds of special events. He said they were a great example of ordinary residents giving back to the community.

Mr. Daugherty – No report.

# RECORD OF PROCEEDINGS

Minutes of City Council

Held March 27, 2025

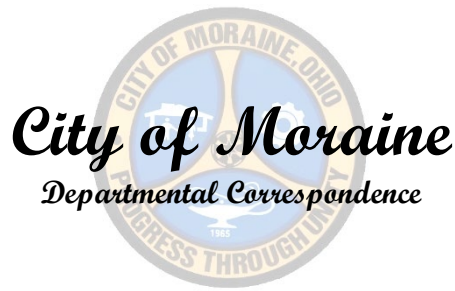
Mr. Burchett – No report.

Mayor Murphy said her prayers go out to the Sabin family for all that Mary Sabin has done for the City, and she again welcomed Officer Caleb Bowman. She thanked the Miami Valley Communications Council for broadcasting this meeting live as well as any future rebroadcasts.

**Executive Session - None**

**Adjournment**

Meeting adjourned at 6:36 PM.



**TO:** Mayor  
City Council

**FROM:** Michael Davis, City Manager

**DATE:** April 8, 2025

**SUBJECT:** City Manager's Report

1) City Manager

- a) Attended the TIRC meeting held by the Montgomery County Auditor on March 25, 2025.
- b) The annual state filing for CRHC and TIRC was completed by the March 31, 2025 deadline.
- c) I attended the South Community Connections Meeting on April 2, 2025.
- d) Enjoyed the Senior Citizens Club's luncheon with several staff and Council Members on April 2, 2025. Provided a brief update on the City's activity.
- e) Attended the City Managers Roundtable on April 7, 2025. A presentation was provided by the University of Cincinnati on cybersecurity training which looks valuable.

2) Engineer

- a) Louvers are being installed on the eastbound and northbound traffic signals at Main Street and Springboro Pike to improve safety by limiting signal visibility from other lanes.
- b) Ohio Department of Transportation (ODOT) informed us that Elbee Road funding may not be guaranteed. ODOT District 7 stated the bill to approve funding may not pass and a letter would be mailed to affected municipalities.

3) Parks and Recreation

- a) Community Egg Hunt is scheduled for Saturday, April 12, 2025, at 10:00 a.m. at the Payne Recreation Center. Three prize eggs will be given out for each of the seven age groups. Photos with the Easter Bunny will be taken inside the Payne Recreation Center's Council Chambers.
- b) Storm damage caused the Adult Flashlight Hunt to be rescheduled for Friday, April 11, 2025, at 9:00 p.m.
- c) 60th Festival is coming up May 31, 2025, with 16 food trucks and 22 craft vendors who have confirmed.
- d) The Moraine Community Parks and Recreation Vision Plan is in its final stage. On April 18, 2025, any corrections will be compiled from the draft plan and will be sent to Brandstetter Carroll Inc. (BCI) for changes. BCI will provide the revised plan to the City Council and staff on approximately April 25, 2025. The finished plan will be unveiled to the public on May 8, 2025.

- e) South Community has inquired about revisiting a former agreement with the City's Payne Recreation Center. They indicated in the past there was an agreement for their employees to use the facility, however, staff were unable to locate the former agreement.
- f) The Candle and Soap Making class sold out with 22 participants.
- g) The Master Gardener classes are picking up traction with seven participants in the Composting 101 class.
- h) Director Brent Shane distributed uniforms for MLS GO Soccer program. He reported he assisted with the first two weeks of practice.
- i) Vox Artium, the color guard group, was practicing in the gym as they got ready for the Annual WGI Competition. Pulse Percussion will be joining us next week from Wednesday through Saturday. Both groups have rented the gym from the City for several years now.
- j) Currently, 58 garden plots have been sold, and a sign marker will be installed this season for a long-time renter.

#### 4) Police

- a) April 1: Officers responded to Fuyao employee parking lot for domestic disturbance. A female caller alleged that a male just broke out a window on her vehicle with a handgun. The male suspect fled prior to officers' arrival.
- b) April 2: Officers responded to a call on Herford Trail for a mental health/welfare check. A nurse doing a home visit alleged the elderly resident retrieved a handgun and put it to his head while making suicidal statements. The individual was transported to the hospital for psych evaluation. Officers seized multiple firearms for safekeeping.

Police and Fire Divisions responded to a stabbing report on Northlawn Avenue. The victim was found walking near Mayor Bob Rosencrans bridge and transported to hospital. Officers and detectives identified, located, and arrested the suspect in Dayton for felonious assault.

- c) DEA's National Prescription Drug Take Back Day is scheduled for April 26, 2025, at the Payne Recreation Center from 10:00 a.m. – 2:00 p.m.

#### 5) Street Division

- a) Staff picked up road debris Citywide.
- b) Street sweeper cleaned City streets.
- c) Traffic islands were edged.
- d) City garden plots were tilled, and new plot signs were installed.
- e) New signs were placed at City building for closure.
- f) Headstones were straightened at Ellerton Cemetery

## Bi-Monthly Report

**To:** Michael Davis, City Manager  
**From:** Traci Kuzminski, Fire Chief  
**Date:** April 2<sup>nd</sup>, 2025   
**Subject:** Activity Report

The Fire Division responded to a total of 115 incidents from March 16<sup>th</sup>, 2025 –March 29<sup>th</sup> 2025.

### EMS/ Fire & Rescue –

- Division Responded to 5 Motor Vehicle Incidents
- Division responded to 81 EMS Incidents
- Division responded to 11 Fire Alarm/Detector Activations
- Division Responded to 18 all other calls

### Long-term projects/issues:

- New Medic ordered. Still Waiting
- Tornado Siren replacement moving forward. We should be scheduling to replace two sirens soon. One on Hemple and Germantown and one on Cobblegate.
- Getting a quote for a new motor for Siren on Soldier Home and Pinnacle, works intermittently.
- Received new Staff truck, waiting to outfit it
- Order of new ladder E-One Metro Quint Fire Truck through Vogelpohl Fire Equipment.

### Full time hiring/promotions:

- Lieutenant Promotion- The Assessment Center was held March 28<sup>th</sup> at the Civic Center
- The interviews will be on April 11th. Interviews are at Rec center conference room on Friday

### Part time hiring:

- We have 5 part time personnel currently on the roster.
- 1 part time Clay McCaffrey will start 4/10/2025

### Short term projects/issues:

- Beginning phase of Station 30 Bathroom remodel-On Hold-Meeting with building dept.

### Number of Inspections/Re-Inspections:

- 27 Inspections

### Meetings:

- Council Meeting 3/27

### Other:

- Water Rescue training is coming up in April for 3 days.
- Career Day at WCHS -200 visitors
- Departmental Dispatch Observation Training @ PD -multiple days
- Quarterly Hazmat Training 3/17 ,3/18, 3/19

- 1 car seat check for safety
- Kettering Health EMS Training-protocol review- 3/19, 3/20, 3/21
- Pre Plan @ Dayton Dog Training 3/20
- 1 Student Ride Along 3/24
- Sending one representative to the Kettering Fairmont Job Fair 4/3

# CITY of MORaine

## PROCLAMATION

- Whereas,** In 1872, the Nebraska Board of Agriculture established a special day to be set aside for the planting of trees, and;
- Whereas,** This holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and is now observed throughout the nation and the world, and;
- Whereas,** Trees can reduce the erosion of topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen, and provide a habitat for wildlife, and;
- Whereas,** Trees are a renewable resource giving us paper, wood for our homes, fuel for our fires, and countless other wood products, and;
- Whereas,** Trees increase property values and enhance the economic vitality of business areas, and;
- Whereas,** Trees, wherever they are planted, beautify our community, and are a source of joy and spiritual renewal.

**NOW, THEREFORE,** I, Teri Murphy, Mayor of the City of Moraine, Ohio, do hereby proclaim **Friday, April 25, 2025**, as:

### ARBOR DAY

In the City of Moraine, Ohio, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands and urge all citizens to plant trees to promote the well-being of this and future generations.

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Teri Murphy, Mayor

# **An Ordinance approving amendment to the Table of Organization and declaring an emergency.**

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**Department:** Administration

**Request:** Ordinance

## **Item Background and Purpose:**

Revise the Fire Division Probationary Rates to state "see Union Contract" instead of a per hour rate.

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## **Financial Impact:**

**Is Item Budgeted?:** No

**Funding Source:**

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## **Attachments:**

1. Table of Organization Effective 09-29-24- Revised 3-11-25

RECORD OF ORDINANCES

Ordinance No. **2182-25**

Passed **April 10, 2025**

**AN ORDINANCE APPROVING AMENDMENT TO THE TABLE OF ORGANIZATION AND DECLARING AN EMERGENCY.**

**WHEREAS**, the City Manager has requested amendment of the Table of Organization as indicated on the attached Exhibit A with respect to probationary firefighters.

**NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MORaine, STATE OF OHIO:**

- SECTION 1:**

That the amended Table of Organization attached hereto as Exhibit A is hereby approved.
- SECTION 2:**

That the Clerk be and is hereby authorized and directed to forward a certified copy of this Ordinance to the City Manager, Fire Chief, and Finance Director.
- SECTION 3:**

That any Ordinance in conflict with this Ordinance is hereby repealed.
- SECTION 4:**

That this Ordinance is hereby declared to be an emergency measure necessary for the preservation of the public peace, health, and safety of the City and its inhabitants for the reason that it is necessary that this amended Table of Organization become immediately effective such that the Table of Organization accurately reflects the appropriate job positions and aligns with the applicable collective bargaining agreement(s).

ADMINISTRATION

| ADMINISTRATION                               | Step A                     | Step B    | Step C    | Step D    | Step E    | Step F    | Step G | Step H | Step I |
|----------------------------------------------|----------------------------|-----------|-----------|-----------|-----------|-----------|--------|--------|--------|
| City Manager<br>1 Full-time                  | See Contract or Resolution |           |           |           |           |           |        |        |        |
| Executive Secretary<br>1 Full-time           | \$ 26.32                   | \$ 27.64  | \$ 29.02  | \$ 30.47  | \$ 31.99  | \$ 33.59  |        |        |        |
|                                              | \$ 54,746                  | \$ 57,491 | \$ 60,362 | \$ 63,378 | \$ 66,539 | \$ 69,867 |        |        |        |
| Human Resources Administrator<br>1 Part-time | \$ 34.54                   | \$ 36.27  | \$ 38.08  | \$ 39.98  | \$ 41.98  | \$ 44.08  |        |        |        |
| Secretary I<br>2 Part-time                   | \$ 16.03                   | \$ 16.83  | \$ 17.67  | \$ 18.55  | \$ 19.48  | \$ 20.45  |        |        |        |
| Volunteer Coordinator<br>1 Part-time         | \$ 23.93                   | \$ 25.13  | \$ 26.39  | \$ 27.71  | \$ 29.10  | \$ 30.56  |        |        |        |

| DEPARTMENT OF FINANCE                   | Step A                     | Step B    | Step C    | Step D    | Step E    | Step F    | Step G | Step H | Step I |
|-----------------------------------------|----------------------------|-----------|-----------|-----------|-----------|-----------|--------|--------|--------|
| Finance Director<br>1 Full-time         | See Contract or Resolution |           |           |           |           |           |        |        |        |
| Deputy Finance Director<br>1 Full-time  | \$ 35.40                   | \$ 37.17  | \$ 39.03  | \$ 40.98  | \$ 43.03  | \$ 45.18  |        |        |        |
|                                         | \$ 73,632                  | \$ 77,314 | \$ 81,182 | \$ 85,238 | \$ 89,502 | \$ 93,974 |        |        |        |
| Income Tax Administrator<br>1 Full-time | \$ 26.32                   | \$ 27.64  | \$ 29.02  | \$ 30.47  | \$ 31.99  | \$ 33.59  |        |        |        |
|                                         | \$ 54,746                  | \$ 57,491 | \$ 60,362 | \$ 63,378 | \$ 66,539 | \$ 69,867 |        |        |        |
| Financial Assistant<br>3 Full-time      | \$ 26.32                   | \$ 27.64  | \$ 29.02  | \$ 30.47  | \$ 31.99  | \$ 33.59  |        |        |        |
|                                         | \$ 54,746                  | \$ 57,491 | \$ 60,362 | \$ 63,378 | \$ 66,539 | \$ 69,867 |        |        |        |
| Finance Clerk<br>2 Part-time            | \$ 17.71                   | \$ 18.60  | \$ 19.53  | \$ 20.51  | \$ 21.54  | \$ 22.62  |        |        |        |

| DEPARTMENT OF LAW                                           |  | Step A                     |          | Step B                                               |        | Step C |        | Step D |        | Step E |         | Step F |         | Step G |  | Step H |  | Step I |  |
|-------------------------------------------------------------|--|----------------------------|----------|------------------------------------------------------|--------|--------|--------|--------|--------|--------|---------|--------|---------|--------|--|--------|--|--------|--|
| Law Director<br>1 Part-time                                 |  | See Contract or Resolution |          |                                                      |        |        |        |        |        |        |         |        |         |        |  |        |  |        |  |
| Assistant Law Director/Prosecutor (Per Week)<br>1 Part-time |  | \$                         | 1,153.85 | See Contract or Resolution for Additional Legal Work |        |        |        |        |        |        |         |        |         |        |  |        |  |        |  |
|                                                             |  | \$                         | 60,000   |                                                      |        |        |        |        |        |        |         |        |         |        |  |        |  |        |  |
| CLERK OF COURTS                                             |  | Step A                     |          | Step B                                               |        | Step C |        | Step D |        | Step E |         | Step F |         | Step G |  | Step H |  | Step I |  |
| Clerk of Court<br>1 Full-time                               |  | \$                         | 26.32    | \$                                                   | 27.64  | \$     | 29.02  | \$     | 30.47  | \$     | 31.99   | \$     | 33.59   |        |  |        |  |        |  |
|                                                             |  | \$                         | 54,746   | \$                                                   | 57,491 | \$     | 60,362 | \$     | 63,378 | \$     | 66,539  | \$     | 69,867  |        |  |        |  |        |  |
| Deputy Clerk of Court<br>1 Full-time                        |  | \$                         | 23.59    | \$                                                   | 24.77  | \$     | 26.01  | \$     | 27.31  | \$     | 28.68   | \$     | 30.11   |        |  |        |  |        |  |
|                                                             |  | \$                         | 49,067   | \$                                                   | 51,522 | \$     | 54,101 | \$     | 56,805 | \$     | 59,654  | \$     | 62,629  |        |  |        |  |        |  |
| Magistrate - Juvenile Court<br>1 Part-time                  |  | \$500.00 per month         |          |                                                      |        |        |        |        |        |        |         |        |         |        |  |        |  |        |  |
| CLERK OF COUNCIL                                            |  | Step A                     |          | Step B                                               |        | Step C |        | Step D |        | Step E |         | Step F |         | Step G |  | Step H |  | Step I |  |
| Clerk of Council<br>1 Full-time                             |  | \$                         | 26.32    | \$                                                   | 27.64  | \$     | 29.02  | \$     | 30.47  | \$     | 31.99   | \$     | 33.59   |        |  |        |  |        |  |
|                                                             |  | \$                         | 54,746   | \$                                                   | 57,491 | \$     | 60,362 | \$     | 63,378 | \$     | 66,539  | \$     | 69,867  |        |  |        |  |        |  |
| INFORMATION TECHNOLOGY                                      |  | Step A                     |          | Step B                                               |        | Step C |        | Step D |        | Step E |         | Step F |         | Step G |  | Step H |  | Step I |  |
| Manager of Information Technology<br>1 Full-time            |  | \$                         | 41.15    | \$                                                   | 43.21  | \$     | 45.37  | \$     | 47.64  | \$     | 50.02   | \$     | 52.52   |        |  |        |  |        |  |
|                                                             |  | \$                         | 85,592   | \$                                                   | 89,877 | \$     | 94,370 | \$     | 99,091 | \$     | 104,042 | \$     | 109,242 |        |  |        |  |        |  |
| Public Information Officer<br>1 Full-time                   |  | \$                         | 35.40    | \$                                                   | 37.17  | \$     | 39.03  | \$     | 40.98  | \$     | 43.03   | \$     | 45.18   |        |  |        |  |        |  |
|                                                             |  | \$                         | 73,632   | \$                                                   | 77,314 | \$     | 81,182 | \$     | 85,238 | \$     | 89,502  | \$     | 93,974  |        |  |        |  |        |  |
| Information Technology Specialist<br>1 Full-time            |  | \$                         | 26.32    | \$                                                   | 27.64  | \$     | 29.02  | \$     | 30.47  | \$     | 31.99   | \$     | 33.59   |        |  |        |  |        |  |
|                                                             |  | \$                         | 54,746   | \$                                                   | 57,491 | \$     | 60,362 | \$     | 63,378 | \$     | 66,539  | \$     | 69,867  |        |  |        |  |        |  |

DEPARTMENT OF PUBLIC SERVICE

| DIVISION OF COMMUNITY DEVELOPMENT |  | Step A |        | Step B |        | Step C |        | Step D |        | Step E |         | Step F |         | Step G |  | Step H |  | Step I |  |
|-----------------------------------|--|--------|--------|--------|--------|--------|--------|--------|--------|--------|---------|--------|---------|--------|--|--------|--|--------|--|
| Director of Community Development |  | \$     | 41.15  | \$     | 43.21  | \$     | 45.37  | \$     | 47.64  | \$     | 50.02   | \$     | 52.52   |        |  |        |  |        |  |
| 1 Full-time                       |  | \$     | 85,592 | \$     | 89,877 | \$     | 94,370 | \$     | 99,091 | \$     | 104,042 | \$     | 109,242 |        |  |        |  |        |  |
| Building & Zoning Administrator   |  | \$     | 35.40  | \$     | 37.17  | \$     | 39.03  | \$     | 40.98  | \$     | 43.03   | \$     | 45.18   |        |  |        |  |        |  |
| 1 Full-time                       |  | \$     | 73,632 | \$     | 77,314 | \$     | 81,182 | \$     | 85,238 | \$     | 89,502  | \$     | 93,974  |        |  |        |  |        |  |
| Building & Zoning Inspector       |  | \$     | 26.32  | \$     | 27.64  | \$     | 29.02  | \$     | 30.47  | \$     | 31.99   | \$     | 33.59   |        |  |        |  |        |  |
| 1 Full-time                       |  | \$     | 54,746 | \$     | 57,491 | \$     | 60,362 | \$     | 63,378 | \$     | 66,539  | \$     | 69,867  |        |  |        |  |        |  |
| City Planner                      |  | \$     | 35.40  | \$     | 37.17  | \$     | 39.03  | \$     | 40.98  | \$     | 43.03   | \$     | 45.18   |        |  |        |  |        |  |
| 1 Full-time                       |  | \$     | 73,632 | \$     | 77,314 | \$     | 81,182 | \$     | 85,238 | \$     | 89,502  | \$     | 93,974  |        |  |        |  |        |  |
| City Engineer                     |  | \$     | 41.15  | \$     | 43.21  | \$     | 45.37  | \$     | 47.64  | \$     | 50.02   | \$     | 52.52   |        |  |        |  |        |  |
| 1 Full-time                       |  | \$     | 85,592 | \$     | 89,877 | \$     | 94,370 | \$     | 99,091 | \$     | 104,042 | \$     | 109,242 |        |  |        |  |        |  |
| Secretary III                     |  | \$     | 23.59  | \$     | 24.77  | \$     | 26.01  | \$     | 27.31  | \$     | 28.68   | \$     | 30.11   |        |  |        |  |        |  |
| 1 Full-time                       |  | \$     | 49,067 | \$     | 51,522 | \$     | 54,101 | \$     | 56,805 | \$     | 59,654  | \$     | 62,629  |        |  |        |  |        |  |
| Engineering Assistant             |  | \$     | 24.69  | \$     | 25.92  | \$     | 27.22  | \$     | 28.58  | \$     | 30.01   | \$     | 31.51   |        |  |        |  |        |  |
| 1 Part-time                       |  |        |        |        |        |        |        |        |        |        |         |        |         |        |  |        |  |        |  |

| DIVISION OF STREETS & PARKS MAINTENANCE   | Step A             |        | Step B |        | Step C |        | Step D |        | Step E |         | Step F |         | Step G |       | Step H |       | Step I |       |
|-------------------------------------------|--------------------|--------|--------|--------|--------|--------|--------|--------|--------|---------|--------|---------|--------|-------|--------|-------|--------|-------|
| Streets & Park Maintenance Superintendent | \$                 | 41.15  | \$     | 43.21  | \$     | 45.37  | \$     | 47.64  | \$     | 50.02   | \$     | 52.52   |        |       |        |       |        |       |
| 1 Full-time                               | \$                 | 85,592 | \$     | 89,877 | \$     | 94,370 | \$     | 99,091 | \$     | 104,042 | \$     | 109,242 |        |       |        |       |        |       |
| Secretary III                             | \$                 | 23.59  | \$     | 24.77  | \$     | 26.01  | \$     | 27.31  | \$     | 28.68   | \$     | 30.11   |        |       |        |       |        |       |
| 1 Full-time                               | \$                 | 49,067 | \$     | 51,522 | \$     | 54,101 | \$     | 56,805 | \$     | 59,654  | \$     | 62,629  |        |       |        |       |        |       |
| Equipment Operator I                      | See Union Contract |        |        |        |        |        |        |        |        |         |        |         |        |       |        |       |        |       |
| 4 Full-time                               |                    |        |        |        |        |        |        |        |        |         |        |         |        |       |        |       |        |       |
| Equipment Operator II                     | See Union Contract |        |        |        |        |        |        |        |        |         |        |         |        |       |        |       |        |       |
| 4 Full-time                               |                    |        |        |        |        |        |        |        |        |         |        |         |        |       |        |       |        |       |
| Chief Mechanic                            | See Union Contract |        |        |        |        |        |        |        |        |         |        |         |        |       |        |       |        |       |
| 1 Full-time                               |                    |        |        |        |        |        |        |        |        |         |        |         |        |       |        |       |        |       |
| Mechanic                                  | See Union Contract |        |        |        |        |        |        |        |        |         |        |         |        |       |        |       |        |       |
| 2 Full-time                               |                    |        |        |        |        |        |        |        |        |         |        |         |        |       |        |       |        |       |
| Street Maintenance Worker                 | See Union Contract |        |        |        |        |        |        |        |        |         |        |         |        |       |        |       |        |       |
| 5 Full-time                               |                    |        |        |        |        |        |        |        |        |         |        |         |        |       |        |       |        |       |
| Groundskeeper                             | See Union Contract |        |        |        |        |        |        |        |        |         |        |         |        |       |        |       |        |       |
| 1 Full-time                               |                    |        |        |        |        |        |        |        |        |         |        |         |        |       |        |       |        |       |
| Mechanic Apprentice                       | See Union Contract |        |        |        |        |        |        |        |        |         |        |         |        |       |        |       |        |       |
| 1 Full-time                               |                    |        |        |        |        |        |        |        |        |         |        |         |        |       |        |       |        |       |
| Street Maintenance Worker                 | \$                 | 14.89  | \$     | 15.63  | \$     | 16.41  | \$     | 17.23  | \$     | 18.09   | \$     | 18.99   | \$     | 19.94 | \$     | 20.94 | \$     | 21.99 |
| 2 Part-time                               |                    |        |        |        |        |        |        |        |        |         |        |         |        |       |        |       |        |       |

| DIVISION OF BUILDING MAINTENANCE       | Step A             | Step B    | Step C    | Step D    | Step E     | Step F     | Step G   | Step H   | Step I   |
|----------------------------------------|--------------------|-----------|-----------|-----------|------------|------------|----------|----------|----------|
| Superintendent of Building Maintenance | \$ 41.15           | \$ 43.21  | \$ 45.37  | \$ 47.64  | \$ 50.02   | \$ 52.52   |          |          |          |
| 1 Full-time                            | \$ 85,592          | \$ 89,877 | \$ 94,370 | \$ 99,091 | \$ 104,042 | \$ 109,242 |          |          |          |
| Maintenance Supervisor                 | \$ 35.40           | \$ 37.17  | \$ 39.03  | \$ 40.98  | \$ 43.03   | \$ 45.18   |          |          |          |
| 1 Full-time                            | \$ 73,632          | \$ 77,314 | \$ 81,182 | \$ 85,238 | \$ 89,502  | \$ 93,974  |          |          |          |
| Secretary III                          | \$ 23.59           | \$ 24.77  | \$ 26.01  | \$ 27.31  | \$ 28.68   | \$ 30.11   |          |          |          |
| 1 Full-time                            | \$ 49,067          | \$ 51,522 | \$ 54,101 | \$ 56,805 | \$ 59,654  | \$ 62,629  |          |          |          |
| Maintenance Worker I                   | See Union Contract |           |           |           |            |            |          |          |          |
| 2 Full-time                            |                    |           |           |           |            |            |          |          |          |
| Maintenance Worker II                  | See Union Contract |           |           |           |            |            |          |          |          |
| 2 Full-time                            |                    |           |           |           |            |            |          |          |          |
| Maintenance Worker III                 | See Union Contract |           |           |           |            |            |          |          |          |
| 3 Full-time                            |                    |           |           |           |            |            |          |          |          |
| Maintenance Worker                     | \$ 14.89           | \$ 15.63  | \$ 16.41  | \$ 17.23  | \$ 18.09   | \$ 18.99   | \$ 19.94 | \$ 20.94 | \$ 21.99 |
| 2 Part-time                            |                    |           |           |           |            |            |          |          |          |

| DIVISION OF PARKS & RECREATION    | Step A |        | Step B |        | Step C |        | Step D |        | Step E |         | Step F |         | Step G |       | Step H |       | Step I |       |
|-----------------------------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|---------|--------|---------|--------|-------|--------|-------|--------|-------|
| Director of Parks and Recreation  | \$     | 41.15  | \$     | 43.21  | \$     | 45.37  | \$     | 47.64  | \$     | 50.02   | \$     | 52.52   |        |       |        |       |        |       |
| 1 Full-time                       | \$     | 85,592 | \$     | 89,877 | \$     | 94,370 | \$     | 99,091 | \$     | 104,042 | \$     | 109,242 |        |       |        |       |        |       |
| Operations Manager                | \$     | 26.32  | \$     | 27.64  | \$     | 29.02  | \$     | 30.47  | \$     | 31.99   | \$     | 33.59   |        |       |        |       |        |       |
| 1 Full-time                       | \$     | 54,746 | \$     | 57,491 | \$     | 60,362 | \$     | 63,378 | \$     | 66,539  | \$     | 69,867  |        |       |        |       |        |       |
| Recreation Program Coordinator    | \$     | 26.32  | \$     | 27.64  | \$     | 29.02  | \$     | 30.47  | \$     | 31.99   | \$     | 33.59   |        |       |        |       |        |       |
| 2 Full-time                       | \$     | 54,746 | \$     | 57,491 | \$     | 60,362 | \$     | 63,378 | \$     | 66,539  | \$     | 69,867  |        |       |        |       |        |       |
| Secretary II                      | \$     | 23.59  | \$     | 24.77  | \$     | 26.01  | \$     | 27.31  | \$     | 28.68   | \$     | 30.11   |        |       |        |       |        |       |
| 1 Full-time                       | \$     | 49,067 | \$     | 51,522 | \$     | 54,101 | \$     | 56,805 | \$     | 59,654  | \$     | 62,629  |        |       |        |       |        |       |
| Recreation Monitor Supervisor     | \$     | 13.99  | \$     | 14.69  | \$     | 15.42  | \$     | 16.19  | \$     | 17.00   | \$     | 17.85   | \$     | 18.74 | \$     | 19.68 | \$     | 20.66 |
| 5 Part-time                       |        |        |        |        |        |        |        |        |        |         |        |         |        |       |        |       |        |       |
| Recreation Services (Front Desks) | \$     | 12.78  | \$     | 13.42  | \$     | 14.09  | \$     | 14.79  | \$     | 15.53   | \$     | 16.31   | \$     | 17.13 | \$     | 17.99 | \$     | 18.89 |
| 10 Part-time                      |        |        |        |        |        |        |        |        |        |         |        |         |        |       |        |       |        |       |
| Recreation Monitor                | \$     | 11.99  | \$     | 12.59  | \$     | 13.22  | \$     | 13.88  | \$     | 14.57   | \$     | 15.30   | \$     | 16.07 | \$     | 16.87 | \$     | 17.71 |
| 32 Part-time 33 Seasonal          |        |        |        |        |        |        |        |        |        |         |        |         |        |       |        |       |        |       |

DEPARTMENT OF PUBLIC SAFETY

| POLICE DIVISION                     | Step A             | Step B     | Step C     | Step D     | Step E     | Step F     | Step G | Step H | Step I |
|-------------------------------------|--------------------|------------|------------|------------|------------|------------|--------|--------|--------|
| Police Chief                        | \$ 52.53           | \$ 55.16   | \$ 57.92   | \$ 60.82   | \$ 63.86   | \$ 67.05   |        |        |        |
| 1 Full-time                         | \$ 109,262         | \$ 114,733 | \$ 120,474 | \$ 126,506 | \$ 132,829 | \$ 139,464 |        |        |        |
| Deputy Police Chief                 | \$ 46.83           | \$ 49.17   | \$ 51.63   | \$ 54.21   | \$ 56.92   | \$ 59.77   |        |        |        |
| 1 Full-time                         | \$ 97,406          | \$ 102,274 | \$ 107,390 | \$ 112,757 | \$ 118,394 | \$ 124,322 |        |        |        |
| Administrative Secretary            | \$ 26.32           | \$ 27.64   | \$ 29.02   | \$ 30.47   | \$ 31.99   | \$ 33.59   |        |        |        |
| 1 Full-time                         | \$ 54,746          | \$ 57,491  | \$ 60,362  | \$ 63,378  | \$ 66,539  | \$ 69,867  |        |        |        |
| Police Sergeant                     | See Union Contract |            |            |            |            |            |        |        |        |
| 6 Full-time                         |                    |            |            |            |            |            |        |        |        |
| Police Officer                      | See Union Contract |            |            |            |            |            |        |        |        |
| 24 Full-time                        |                    |            |            |            |            |            |        |        |        |
| Community Service Officer (Unsworn) | \$ 26.32           | \$ 27.64   | \$ 29.02   | \$ 30.47   | \$ 31.99   | \$ 33.59   |        |        |        |
| 1 Full-time                         | \$ 54,746          | \$ 57,491  | \$ 60,362  | \$ 63,378  | \$ 66,539  | \$ 69,867  |        |        |        |
| Dispatcher                          | See Union Contract |            |            |            |            |            |        |        |        |
| 5 Full-time                         |                    |            |            |            |            |            |        |        |        |
| Police Cadet                        | \$ 17.05           | \$ 17.90   | \$ 18.80   | \$ 19.74   | \$ 20.73   | \$ 21.77   |        |        |        |
| 2 Full-time                         | \$ 35,464          | \$ 37,232  | \$ 39,104  | \$ 41,059  | \$ 43,118  | \$ 45,282  |        |        |        |
| Records Clerk                       | \$ 23.59           | \$ 24.77   | \$ 26.01   | \$ 27.31   | \$ 28.68   | \$ 30.11   |        |        |        |
| 1 Full-time                         | \$ 49,067          | \$ 51,522  | \$ 54,101  | \$ 56,805  | \$ 59,654  | \$ 62,629  |        |        |        |
| <b>POLICE PROBATIONARY RATES</b>    |                    |            |            |            |            |            |        |        |        |
| Police Officer                      | \$ 30.19           |            |            |            |            |            |        |        |        |
|                                     | \$ 62,795          |            |            |            |            |            |        |        |        |
| Dispatcher                          | \$ 25.11           |            |            |            |            |            |        |        |        |
|                                     | \$ 52,229          |            |            |            |            |            |        |        |        |

| FIRE DIVISION             | Step A             | Step B     | Step C     | Step D     | Step E     | Step F     | Step G | Step H | Step I |
|---------------------------|--------------------|------------|------------|------------|------------|------------|--------|--------|--------|
| Fire Chief                | \$ 52.53           | \$ 55.16   | \$ 57.92   | \$ 60.82   | \$ 63.86   | \$ 67.05   |        |        |        |
| 1 Full-time               | \$ 109,262         | \$ 114,733 | \$ 120,474 | \$ 126,506 | \$ 132,829 | \$ 139,464 |        |        |        |
| Deputy Fire Chief         | \$ 46.83           | \$ 49.17   | \$ 51.63   | \$ 54.21   | \$ 56.92   | \$ 59.77   |        |        |        |
| 1 Full-time               | \$ 97,406          | \$ 102,274 | \$ 107,390 | \$ 112,757 | \$ 118,394 | \$ 124,322 |        |        |        |
| Fire Marshal/Inspector    | See Union Contract |            |            |            |            |            |        |        |        |
| 1 Full-time               |                    |            |            |            |            |            |        |        |        |
| Fire Lieutenant           | See Union Contract |            |            |            |            |            |        |        |        |
| 6 Full-time               |                    |            |            |            |            |            |        |        |        |
| Firefighter/Paramedic/EMT | See Union Contract |            |            |            |            |            |        |        |        |
| 21 Full-time              |                    |            |            |            |            |            |        |        |        |
| Firefighter-Level 1       | \$ 16.83           | \$ 17.29   | \$ 17.75   | \$ 18.21   | \$ 18.69   | \$ 19.14   |        |        |        |
| Firefighter-Level 2       | \$ 17.99           | \$ 18.44   | \$ 18.92   | \$ 19.37   | \$ 19.85   | \$ 20.30   |        |        |        |
| Firefighter-Level 3       | \$ 19.14           | \$ 19.60   | \$ 20.07   | \$ 20.53   | \$ 21.00   | \$ 21.47   |        |        |        |
| Firefighter-Level 4       | \$ 20.30           | \$ 20.78   | \$ 21.23   | \$ 21.68   | \$ 22.16   | \$ 22.62   |        |        |        |
| 20 Part-time              |                    |            |            |            |            |            |        |        |        |
| Fire Secretary II         | \$ 23.59           | \$ 24.77   | \$ 26.01   | \$ 27.31   | \$ 28.68   | \$ 30.11   |        |        |        |
| 1 Full-time               | \$ 49,067          | \$ 51,522  | \$ 54,101  | \$ 56,805  | \$ 59,654  | \$ 62,629  |        |        |        |

FIRE PROBATIONARY RATES

|                       |                    |
|-----------------------|--------------------|
| Firefighter           | See Union Contract |
| Firefighter/Paramedic | See Union Contract |
| Fire Inspector        | See Union Contract |

| Approved Positions       |     |
|--------------------------|-----|
| Full-time                | 127 |
| Part-time                | 81  |
| Seasonal                 | 33  |
| Total Approved Positions | 241 |

**PT Fire 2018**

|                     |          |          |          |          |          |          |
|---------------------|----------|----------|----------|----------|----------|----------|
| Firefighter-Level 1 | \$ 15.09 | \$ 15.50 | \$ 15.92 | \$ 16.33 | \$ 16.75 | \$ 17.17 |
| Firefighter-Level 2 | \$ 16.13 | \$ 16.54 | \$ 16.96 | \$ 17.37 | \$ 17.79 | \$ 18.21 |
| Firefighter-Level 3 | \$ 17.17 | \$ 17.58 | \$ 18.00 | \$ 18.41 | \$ 18.83 | \$ 19.25 |
| Firefighter-Level 4 | \$ 18.21 | \$ 18.63 | \$ 19.04 | \$ 19.45 | \$ 19.87 | \$ 20.29 |

**PT Fire 2019**

|                     |          |          |          |          |          |          |
|---------------------|----------|----------|----------|----------|----------|----------|
| Firefighter-Level 1 | \$ 15.39 | \$ 15.81 | \$ 16.24 | \$ 16.66 | \$ 17.09 | \$ 17.51 |
| Firefighter-Level 2 | \$ 16.45 | \$ 16.87 | \$ 17.30 | \$ 17.72 | \$ 18.15 | \$ 18.57 |
| Firefighter-Level 3 | \$ 17.51 | \$ 17.93 | \$ 18.36 | \$ 18.78 | \$ 19.21 | \$ 19.64 |
| Firefighter-Level 4 | \$ 18.57 | \$ 19.00 | \$ 19.42 | \$ 19.84 | \$ 20.27 | \$ 20.70 |

**PT Fire 2020**

|                     |          |          |          |          |          |          |
|---------------------|----------|----------|----------|----------|----------|----------|
| Firefighter-Level 1 | \$ 15.70 | \$ 16.13 | \$ 16.56 | \$ 16.99 | \$ 17.43 | \$ 17.86 |
| Firefighter-Level 2 | \$ 16.78 | \$ 17.21 | \$ 17.65 | \$ 18.07 | \$ 18.51 | \$ 18.95 |
| Firefighter-Level 3 | \$ 17.86 | \$ 18.29 | \$ 18.73 | \$ 19.15 | \$ 19.59 | \$ 20.03 |
| Firefighter-Level 4 | \$ 18.95 | \$ 19.38 | \$ 19.81 | \$ 20.24 | \$ 20.67 | \$ 21.11 |

**PT Fire 2021**

|                     |          |          |          |          |          |          |
|---------------------|----------|----------|----------|----------|----------|----------|
| Firefighter-Level 1 | \$ 16.01 | \$ 16.45 | \$ 16.89 | \$ 17.33 | \$ 17.78 | \$ 18.22 |
| Firefighter-Level 2 | \$ 17.12 | \$ 17.55 | \$ 18.00 | \$ 18.43 | \$ 18.88 | \$ 19.32 |
| Firefighter-Level 3 | \$ 18.22 | \$ 18.66 | \$ 19.10 | \$ 19.54 | \$ 19.98 | \$ 20.43 |
| Firefighter-Level 4 | \$ 19.32 | \$ 19.77 | \$ 20.21 | \$ 20.64 | \$ 21.09 | \$ 21.53 |

**PT Fire 2022**

|                     |          |          |          |          |          |          |
|---------------------|----------|----------|----------|----------|----------|----------|
| Firefighter-Level 1 | \$ 16.33 | \$ 16.78 | \$ 17.23 | \$ 17.68 | \$ 18.14 | \$ 18.58 |
|---------------------|----------|----------|----------|----------|----------|----------|

|                     |          |          |          |          |          |          |
|---------------------|----------|----------|----------|----------|----------|----------|
| Firefighter-Level 2 | \$ 17.46 | \$ 17.90 | \$ 18.36 | \$ 18.80 | \$ 19.26 | \$ 19.71 |
| Firefighter-Level 3 | \$ 18.58 | \$ 19.03 | \$ 19.48 | \$ 19.93 | \$ 20.38 | \$ 20.84 |
| Firefighter-Level 4 | \$ 19.71 | \$ 20.17 | \$ 20.61 | \$ 21.05 | \$ 21.51 | \$ 21.96 |

#### PT Fire 2023

|                     |          |          |          |          |          |          |
|---------------------|----------|----------|----------|----------|----------|----------|
| Firefighter-Level 1 | \$ 16.66 | \$ 17.12 | \$ 17.57 | \$ 18.03 | \$ 18.50 | \$ 18.95 |
| Firefighter-Level 2 | \$ 17.81 | \$ 18.26 | \$ 18.73 | \$ 19.18 | \$ 19.65 | \$ 20.10 |
| Firefighter-Level 3 | \$ 18.95 | \$ 19.41 | \$ 19.87 | \$ 20.33 | \$ 20.79 | \$ 21.26 |
| Firefighter-Level 4 | \$ 20.10 | \$ 20.57 | \$ 21.02 | \$ 21.47 | \$ 21.94 | \$ 22.40 |

#### PT Fire 2023

|                     |          |          |          |          |          |          |
|---------------------|----------|----------|----------|----------|----------|----------|
| Firefighter-Level 1 | \$ 16.83 | \$ 17.29 | \$ 17.75 | \$ 18.21 | \$ 18.69 | \$ 19.14 |
| Firefighter-Level 2 | \$ 17.99 | \$ 18.44 | \$ 18.92 | \$ 19.37 | \$ 19.85 | \$ 20.30 |
| Firefighter-Level 3 | \$ 19.14 | \$ 19.60 | \$ 20.07 | \$ 20.53 | \$ 21.00 | \$ 21.47 |
| Firefighter-Level 4 | \$ 20.30 | \$ 20.78 | \$ 21.23 | \$ 21.68 | \$ 22.16 | \$ 22.62 |

# **An Ordinance to make supplemental appropriations for current expenses and other expenditures of the City Of Moraine, State of Ohio for the period January 1, 2025, to December 31, 2025, and declaring an emergency.**

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**Department:** Finance

**Request:** Ordinance

## **Item Background and Purpose:**

Supplemental appropriations to the General Fund in the amount of \$435.00. Per Resolution 6929-14, the City must contribute 10% of the 2024 liquor and beer permit revenue to the Public Health Department of Montgomery County. The amount budgeted was \$2,000. However, \$2,435 is due to be paid. Also, requesting \$339.12 to be budgeted in the Local Fiscal Recovery Fund to be used toward the City Building renovation. This is the balance of the American Rescue Plan Act (ARPA) funds available following the completion of all other projects. Please refer to the table on page 2 of the memo.

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## **Financial Impact:**

**Is Item Budgeted?:** No

**Funding Source:** NA

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## **Attachments:**

1. 2025-03-12 Supplemental Appropriation Request - General Fund Health and Alcoholism and Local Fiscal Recovery Fund

RECORD OF ORDINANCES

Ordinance No. 2183-25

Passed April 10, 2025

AN ORDINANCE TO MAKE SUPPLEMENTAL APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF MORaine, STATE OF OHIO FOR THE PERIOD JANUARY 1, 2025, TO DECEMBER 31, 2025, AND DECLARING AN EMERGENCY.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MORaine, STATE OF OHIO:

**SECTION 1:** That after due review and consideration, it has been determined that it is in the best interest of the City of Moraine to provide for the following supplemental appropriations as listed:

| 101 GENERAL FUND                  |  |                      |               |
|-----------------------------------|--|----------------------|---------------|
| Department                        |  | Operating Expenses   | Appropriation |
| HEALTH AND ALCOHOLISM             |  | \$ 435               | \$ 435        |
|                                   |  | Total Appropriations | \$ 435        |
|                                   |  |                      |               |
| 912 LOCAL FISCAL RECOVERY         |  |                      |               |
| Department                        |  | Operating Expenses   | Appropriation |
| ARPA PROJECTS                     |  | \$ 339.12            | \$ 339.12     |
|                                   |  | Total Appropriations | \$ 339.12     |
| Total Supplemental Appropriations |  |                      | \$ 774.12     |

**SECTION 2:** That City Council has been duly advised by City Staff that the above identified \$339.12 in ARPA funds will be used for expenses related to the City’s Municipal Building Renovation Project and that said use satisfies applicable ARPA requirements and the City is authorized to use ARPA funds in the amounts specified herein.

**SECTION 3:** That this Ordinance being a supplemental appropriation, shall take effect immediately upon passage, pursuant to Section 4.9 of the City of Moraine, Ohio, Charter.

# City of Moraine

Finance Department



**To:** Mayor & City Council

**From:** Annetta Williams, Finance Director

**Date:** March 17, 2025

**Subject:** Supplemental Appropriation Request: General Fund – Health and Alcoholism and Local Fiscal Recovery Fund

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The City of Moraine receives liquor and beer permit revenue from the State of Ohio. Per Resolution 6929-14, each year the Finance Director is to remit 10% of the City's prior year's liquor permit collections to the Montgomery County Public Health Department (PHDMC).

In 2024, the City collected \$24,348.10 in liquor and beer permit fees and \$2,434.81 is due to be paid to the PHDMC. The City has appropriated \$2,000 in the 2025 General Fund operating budget for this purpose and therefore has a shortfall of \$434.81. The City has collected under \$20,000 in each of the years preceding 2024 with the highest amount coming in at \$19,802.00 in 2022; and the average annual collection is under \$20,000. As such, it was a reasonable expectation that the budgeted amount was sufficient to cover this expense.

In the 2025 budget, there is \$435,318.25 of ARPA project funds budgeted toward the City Building renovation. At the time, this was projected to be the balance of the local fiscal recovery funds available to be spent. Now that all other ARPA project contracts are complete, and all actual expenditures have been updated in the project spreadsheet, there remains \$339.12 in the Local Fiscal Recovery Fund balance that needs to be budgeted to allocate to the City Building renovation project as depicted in the project list on the next page.

I am requesting a supplemental appropriation for \$435 in the General Fund to cover the contribution to the PHDMC and \$339.12 in the Local Fiscal Recovery Fund for the remainder of the ARPA project funds to be used toward the City Building renovation project.

| Department | Project                                        | Project ID          | Amount               |
|------------|------------------------------------------------|---------------------|----------------------|
| Finance    | Tax Document Imaging Software Module           | 2022-01             | \$ 6,600.00          |
| Police     | Mobile Data Terminals                          | 2022-02             | 51,620.00            |
| Buildings  | Parks Shelter Roof Replacement                 | 2022-03             | 99,690.88            |
| Buildings  | City Building Concrete Steps Replacement       | 2023-01             | 20,510.00            |
| Fire       | Automated External Defibrillators              | 2023-02             | 37,498.04            |
| Buildings  | Kohler KG45, Generator Transfer Switch, FH 28  | 2024-01             | 28,868.75            |
| Buildings  | City Building Security & Functionality Upgrade | 2024-02             | 435,318.25           |
|            |                                                |                     | <b>\$ 680,105.92</b> |
|            |                                                |                     |                      |
|            |                                                | <b>ARPA Revenue</b> | <b>680,445.04</b>    |
|            |                                                |                     |                      |
|            | <b>Balance of ARPA funds to budget</b>         |                     | <b>339.12</b>        |

**A Resolution accepting the bid of and authorizing the City Manager to enter into a contract with Barrett Paving Materials, Inc. for the 2025 Asphalt Paving Program for the total amount of \$654,721.69 and further authorizing the City Manager to execute needed change order(s), if any, in specified amount.**

---

**Department:** Community Development

**Request:** Resolution

**Item Background and Purpose:**

It is recommended to award the 2025 Asphalt Paving Program to Barrett Paving Materials, Inc. with the accepted bid amount of \$654,721.69 and to approve a total of \$719,863.86.

This project consists of milling, paving, and striping roadways throughout the City of Moraine along Soldiers Home West Carrolton Road, Pinnacle Road, and Caylor Road.

The apparent low bidder with a bid price of \$654,421.69, Barrett Paving Materials, Inc. has done satisfactory work in Moraine and neighboring jurisdictions in the past.

Including a 10% contingency amount that the City Manager can use to authorize potential change orders, the total amount approved would be \$719,863.86. This is slightly above the existing budget of \$700,000.00 but is unlikely to exceed the bid amount.

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**Financial Impact:**

**Is Item Budgeted?:** Yes

**Funding Source:** The total amount of \$719,863.86 would come out of the Capital Improvement Fund, Engineer, Annual Street improvement Program (301-1305-50001)

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**Attachments:**

1. 2025-001 Bid Results Memo to CM

RECORD OF RESOLUTIONS

Resolution No. 8146-25

Passed April 10, 2025

A RESOLUTION ACCEPTING THE BID OF AND AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH BARRETT PAVING MATERIALS, INC. FOR THE 2025 ASPHALT PAVING PROGRAM FOR THE TOTAL AMOUNT OF \$654,721.69 AND FURTHER AUTHORIZING THE CITY MANAGER TO EXECUTE NEEDED CHANGE ORDER(S), IF ANY, IN SPECIFIED AMOUNT.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MORaine, STATE OF OHIO:

- SECTION 1:

That bids were requested and received for the 2025 Asphalt Paving Project and upon review and recommendation by staff, and determination that the bid of Barrett Paving Materials, Inc. in the amount of \$654,721.69 is hereby deemed to be the lowest and best responsive bid submitted by a responsible bidder and same is hereby accepted, and the City Manager is authorized to enter into a contract therewith in accordance with the terms of the bid specifications, said costs to be paid from the Capital Improvement Fund.
- SECTION 2:

That the City Manager is further authorized to expend up to an additional 10% of the bid amount of \$654,721.69 for additional work, if necessary, making the total amount approved to be \$719,863.86.
- SECTION 3:

That the Clerk is hereby directed to forward a certified copy of this Resolution to the City Manager, City Engineer, and Finance Director.
- SECTION 4:

That this Resolution shall take effect from and after the date of its passage.



## CITY OF MORaine DEPARTMENTAL CORRESPONDENCE

**DATE:** March 13<sup>th</sup>, 2025

**TO:** Michael Davis, City Manager

**FROM:** Lauren Alvarado, City Engineer

**SUBJECT:** 2025 Asphalt Paving Program

Bids for the subject project were received on Wednesday, March 12<sup>th</sup>, 2025 at 4:00 PM. The following bids were received:

| COMPANY                       | BASE BID     | ALTERNATE   | BID TOTAL    |
|-------------------------------|--------------|-------------|--------------|
| Barrett Paving Materials, Inc | \$611,148.76 | \$43,272.93 | \$654,421.69 |
| John R. Jurgensen Co.         | \$616,886.41 | \$43,364.93 | \$660,251.34 |
| Fillmore Construction         | \$794,416.41 | \$54,404.93 | \$848,821.34 |
| ENGINEERS ESTIMATE            | \$680,000.00 | \$50,000.00 | \$730,000.00 |

This project consists of milling, paving, and striping roadways throughout the City of Moraine along Soldiers Home West Carrolton Road, Pinnacle Road, and Caylor Road.

The apparent low bidder with a bid price of \$654,421.69, Barrett Paving Materials, Inc. has done satisfactory work in Moraine and neighboring jurisdictions in the past.

Including a 10% contingency amount that the City Manager can use to authorize potential change orders, the total amount approved would be \$719,863.86. This is slightly above the existing budget of \$700,000.00 but is unlikely to exceed the bid amount.

I recommend awarding the 2025 Asphalt Paving Program to Barrett Paving Materials, Inc. with the accepted bid amount of \$654,721.69 and approving a total of \$719,863.86.

**A Resolution accepting the bid of and authorizing the City Manager to enter into a contract with R.A. Miller Construction Co. for the 2025 Curb Ramps And Sidewalks Program for the total amount of \$247,758.95 and further authorizing the City Manager to execute needed change order(s), if any, in specified amount.**

---

**Department:** Community Development

**Request:** Resolution

**Item Background and Purpose:**

It is recommended to award the 2025 Curb Ramps and Sidewalks Program to R.A. Miller Construction Co. with the accepted bid amount of \$247,758.95 and to approve a total of \$272,534.85.

This project consists of full-depth concrete pavement replacement of curb ramps and sidewalks along Springboro Pike in the City of Moraine.

The apparent low bidder with a bid price of \$247,758.95, R.A. Miller Construction Co. has done satisfactory work in neighboring jurisdictions in the past.

Including a 10% contingency amount that the City Manager can use to authorize potential change orders, the total amount approved would be \$272,534.85. This is well below the existing budget of \$300,000.00.

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**Financial Impact:**

**Is Item Budgeted?:** Yes

**Funding Source:** The total amount of \$272,534.82 would come out of the Capital Improvement Fund, Engineer, Annual Street improvement Program (301-1305-50001).

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**Attachments:**

1. 2025-002 Bid Results Memo to CM
2. Departmental Correspondence\_2025 Concrete Program

RECORD OF RESOLUTIONS

Resolution No. 8147-25

Passed April 10, 2025

A RESOLUTION ACCEPTING THE BID OF AND AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH R.A. MILLER CONSTRUCTION CO. FOR THE 2025 CURB RAMPS AND SIDEWALKS PROGRAM FOR THE TOTAL AMOUNT OF \$247,758.95 AND FURTHER AUTHORIZING THE CITY MANAGER TO EXECUTE NEEDED CHANGE ORDER(S), IF ANY, IN SPECIFIED AMOUNT.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MORaine, STATE OF OHIO:

- SECTION 1:**

That bids were requested and received for the 2025 Curb Ramps and Sidewalks Project and upon review and recommendation by staff, and determination that the bid of R.A. Miller Construction Co. in the amount of \$247,758.95 is hereby deemed to be the lowest and best responsive bid submitted by a responsible bidder and same is hereby accepted and the City Manager is authorized to enter into a contract therewith in accordance with the terms of the bid specifications, said costs to be paid from the Capital Improvement Fund.
- SECTION 2:**

That the City Manager is further authorized to expend up to an additional 10% of the bid amount of \$247,758.95 for additional work, if necessary, making the total amount approved to be \$272,534.85.
- SECTION 3:**

That the Clerk is hereby directed to forward a certified copy of this Resolution to the City Manager, City Engineer, and Finance Director.
- SECTION 4:**

That this Resolution shall take effect from and after the date of its passage.



## CITY OF MORaine DEPARTMENTAL CORRESPONDENCE

**DATE:** March 13<sup>th</sup>, 2025

**TO:** Michael Davis, City Manager

**FROM:** Lauren Alvarado, City Engineer

**SUBJECT:** 2025 Curb Ramps and Sidewalks Program

Bids for the subject project were received on Wednesday, March 12<sup>th</sup>, 2025 at 4:00 PM. The following bids were received:

| COMPANY                       | BID TOTAL    |
|-------------------------------|--------------|
| R.A. Miller Construction Co.  | \$247,758.95 |
| A to Z Property Maint. LLC    | \$269,484.00 |
| Belgray, Inc                  | \$284,932.00 |
| America's Decorative Concrete | \$292,851.00 |
| ENGINEERS ESTIMATE            | \$275,000.00 |

This project consists of full-depth concrete pavement replacement of curb ramps and sidewalks along Springboro Pike in the City of Moraine.

The apparent low bidder with a bid price of \$247,758.95, R.A. Miller Construction Co. has done satisfactory work in Moraine and neighboring jurisdictions in the past.

Including a 10% contingency amount that the City Manager can use to authorize potential change orders, the total amount approved would be \$272,534.85. This is well below the existing budget of \$300,000.00.

I recommend awarding the 2025 Curb Ramps and Sidewalks Program to R.A. Miller Construction Co. with the accepted bid amount of \$247,758.95 and approving a total of \$272,534.85.



## CITY OF MORaine DEPARTMENTAL CORRESPONDENCE

**DATE:** January 22<sup>nd</sup>, 2025

**TO:** Michael Davis, City Manager

**FROM:** Lauren Alvarado, City Engineer

**SUBJECT:** 2025 Concrete Program

The 2025 Concrete Program was originally broken into four different projects that were intended to be bid as one but will be bid as two projects with the budgets reallocated.

The Concrete Paving project was going to replace portions of the concrete roads Lance Drive and W. Dorothy Lane. It was brought to our attention that Schwartz Drive was in worse condition, so Schwartz Drive will be improved instead of W. Dorothy Lane.

The Curb Ramps project and the Curb, Sidewalk, and Catch Basin Improvements project are targeted at Springboro Pike and Lance Drive in preparation for their repaving that was originally slated for 2026 and 2027. With Springboro Pike repaving being moved up to 2025, the scope of these projects have been increased to ensure that everything would be addressed prior to the repaving.

All of these items are in the same line within the council approved budget and will require no legislation for the changes referenced. The budget reallocations are summarized in the table below:

|                                                   | <b>Council<br/>Approved<br/>Budget</b> | <b>Reallocated<br/>Budget</b> |
|---------------------------------------------------|----------------------------------------|-------------------------------|
| <b>2025 Concrete Program Projects</b>             |                                        |                               |
| 2025 Concrete Paving                              | \$700,000                              | \$370,000                     |
| 2025 Curb Ramps                                   | \$75,000                               | \$150,000                     |
| 2025 Curb, Sidewalk, and Catch Basin Improvements | \$400,000                              | \$655,000                     |
| 2025 Pedestrian Improvements                      | \$115,000                              | \$115,000                     |

With the hope of more competitive bids, the Concrete Program projects will be bid as two projects instead of one. The 2025 Curb Ramps and Sidewalks project will encompass concrete sidewalk and curb ramp improvements with a budget of \$300,000. The 2025 Curb, Road, and Storm Structure Improvements project will encompass concrete curb, road, catch basin, and manhole improvements with a budget of \$962,000. The tree removal portion of 2025 Pedestrian Improvements project will not be bid but has a budget of \$28,000. These values together equal the same as the council approved budget.

**A Resolution accepting the bid of and authorizing the City Manager to enter into a contract with L.J. Deweese Co., Inc. for the 2025 Curb, Road, And Storm Structure Improvements Program for the total amount of \$772,715.00 and further authorizing the City Manager to execute needed change order(s), if any, in specified amount.**

---

**Department:** Community Development  
**Request:** Resolution

**Item Background and Purpose:**

It is recommended to award the 2025 Curb, Road, and Storm Structure Improvements Program to L. J. DeWeese Co, Inc. with the accepted bid amount of \$772,715.00 and to approve a total of \$849,986.50.

This project consists of concrete maintenance/replacement of curbs, roads, and storm structures throughout the City of Moraine along Springboro Pike, Lance Drive, and Schwartz Drive.

The apparent low bidder with a bid price of \$772,715.00, L. J. DeWeese Co, Inc. has done satisfactory work in Moraine and neighboring jurisdictions in the past.

Including a 10% contingency amount that the City Manager can use to authorize potential change orders, the total amount approved would be \$849,986.50. This is well below the existing budget of \$962,000.00.

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**Financial Impact:**

**Is Item Budgeted?:** Yes

**Funding Source:** The total amount of \$849,986.50 would come out of the Capital Improvement Fund, Engineer, Annual Street improvement Program (301-1305-50001).

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**Attachments:**

1. 2025-003 Bid Results Memo to CM
2. Departmental Correspondence\_2025 Concrete Program

RECORD OF RESOLUTIONS

Resolution No. **8148-25**

Passed **April 10, 2025**

**A RESOLUTION ACCEPTING THE BID OF AND AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH L.J. DEWEESE CO., INC. FOR THE 2025 CURB, ROAD, AND STORM STRUCTURE IMPROVEMENTS PROGRAM FOR THE TOTAL AMOUNT OF \$772,715.00 AND FURTHER AUTHORIZING THE CITY MANAGER TO EXECUTE NEEDED CHANGE ORDER(S), IF ANY, IN SPECIFIED AMOUNT.**

**NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MORaine, STATE OF OHIO:**

- SECTION 1:**

That bids were requested and received for the 2025 Curb, Road, and Storm Structure Improvements Project and upon review and recommendation by staff, and determination that the bid of L.J. DeWeese Co., Inc. in the amount of \$772,715.00 is hereby deemed to be the lowest and best responsive bid submitted by a responsible bidder and same is hereby accepted and the City Manager is authorized to enter into a contract therewith in accordance with the terms of the bid specifications, said costs to be paid from the Capital Improvement Fund.
- SECTION 2:**

That the City Manager is further authorized to expend up to an additional 10% of the bid amount of \$772,715.00 for additional work, if necessary, making the total amount approved to be \$849,986.50.
- SECTION 3:**

That the Clerk is hereby directed to forward a certified copy of this Resolution to the City Manager, City Engineer, and Finance Director
- SECTION 4:**

That this Resolution shall take effect from and after the date of its passage.



## CITY OF MORaine DEPARTMENTAL CORRESPONDENCE

**DATE:** March 13<sup>th</sup>, 2025

**TO:** Michael Davis, City Manager

**FROM:** Lauren Alvarado, City Engineer

**SUBJECT:** 2025 Curb, Road, and Storm Structure Improvements Program

Bids for the subject project were received on Wednesday, March 12<sup>th</sup>, 2025 at 4:00 PM. The following bids were received:

| COMPANY                       | BID TOTAL    |
|-------------------------------|--------------|
| L. J. DeWeese Co, Inc.        | \$772,715.00 |
| America's Decorative Concrete | \$778,838.07 |
| Belgray, Inc                  | \$795,623.00 |
| R.A. Miller Construction Co.  | \$822,645.30 |
| ENGINEERS ESTIMATE            | \$872,000.00 |

This project consists of concrete maintenance/replacement of curbs, roads, and storm structures throughout the City of Moraine along Springboro Pike, Lance Drive, and Schwartz Drive.

The apparent low bidder with a bid price of \$772,715.00, L. J. DeWeese Co, Inc. has done satisfactory work in Moraine and neighboring jurisdictions in the past.

Including a 10% contingency amount that the City Manager can use to authorize potential change orders, the total amount approved would be \$849,986.50. This is well below the existing budget of \$962,000.00.

I recommend awarding the 2025 Curb, Road, and Storm Structure Improvements Program to L. J. DeWeese Co, Inc. with the accepted bid amount of \$772,715.00 and approving a total of \$849,986.50.



## CITY OF MORaine DEPARTMENTAL CORRESPONDENCE

**DATE:** January 22<sup>nd</sup>, 2025

**TO:** Michael Davis, City Manager

**FROM:** Lauren Alvarado, City Engineer

**SUBJECT:** 2025 Concrete Program

The 2025 Concrete Program was originally broken into four different projects that were intended to be bid as one but will be bid as two projects with the budgets reallocated.

The Concrete Paving project was going to replace portions of the concrete roads Lance Drive and W. Dorothy Lane. It was brought to our attention that Schwartz Drive was in worse condition, so Schwartz Drive will be improved instead of W. Dorothy Lane.

The Curb Ramps project and the Curb, Sidewalk, and Catch Basin Improvements project are targeted at Springboro Pike and Lance Drive in preparation for their repaving that was originally slated for 2026 and 2027. With Springboro Pike repaving being moved up to 2025, the scope of these projects have been increased to ensure that everything would be addressed prior to the repaving.

All of these items are in the same line within the council approved budget and will require no legislation for the changes referenced. The budget reallocations are summarized in the table below:

|                                                   | <b>Council<br/>Approved<br/>Budget</b> | <b>Reallocated<br/>Budget</b> |
|---------------------------------------------------|----------------------------------------|-------------------------------|
| <b>2025 Concrete Program Projects</b>             |                                        |                               |
| 2025 Concrete Paving                              | \$700,000                              | \$370,000                     |
| 2025 Curb Ramps                                   | \$75,000                               | \$150,000                     |
| 2025 Curb, Sidewalk, and Catch Basin Improvements | \$400,000                              | \$655,000                     |
| 2025 Pedestrian Improvements                      | \$115,000                              | \$115,000                     |

With the hope of more competitive bids, the Concrete Program projects will be bid as two projects instead of one. The 2025 Curb Ramps and Sidewalks project will encompass concrete sidewalk and curb ramp improvements with a budget of \$300,000. The 2025 Curb, Road, and Storm Structure Improvements project will encompass concrete curb, road, catch basin, and manhole improvements with a budget of \$962,000. The tree removal portion of 2025 Pedestrian Improvements project will not be bid but has a budget of \$28,000. These values together equal the same as the council approved budget.

**A Resolution declaring the items listed on the attached 2025 list to be surplus and no longer needed for municipal purposes and authorizing the City Manager to dispose of such items through GovDeals Auction or donation to a non-profit organization or through a trade-in program.**

---

**Department:** Administration

**Request:** Resolution

**Item Background and Purpose:**

These items are deemed no longer needed for City use.

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**Financial Impact:**

**Is Item Budgeted?:** No

**Funding Source:** N/A

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**Attachments:**

1. Disposal List

RECORD OF RESOLUTIONS

Resolution No. 8149-25

Passed April 10, 2025

A RESOLUTION DECLARING THE ITEMS LISTED ON THE ATTACHED 2025 LIST TO BE SURPLUS AND NO LONGER NEEDED FOR MUNICIPAL PURPOSES AND AUTHORIZING THE CITY MANAGER TO DISPOSE OF SUCH ITEMS THROUGH GOVDEALS AUCTION OR DONATION TO A NON-PROFIT ORGANIZATION OR THROUGH A TRADE-IN PROGRAM.

WHEREAS, the City Manager has advised Council that the items on the attached 2025 list are surplus and no longer needed for any municipal purposes; and

WHEREAS, the City Manager has recommended that said items be disposed of through GovDeals Auction or donated to a non-profit organization or through a trade-in program.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MORaine, STATE OF OHIO:

- SECTION 1:

That it is the legislative determination of this Council that the items listed on the attached 2025 list are no longer needed for any municipal purpose and should be disposed of through GovDeals Auction or donated to a non-profit organization or through a trade-in program.
- SECTION 2:

That the City Manager is hereby authorized to dispose of items through GovDeals Auction or donation to a non-profit organization or through a trade-in program.
- SECTION 3:

That the Clerk be and is hereby authorized and directed to forward a certified copy of this Resolution to the City Manager and Finance Director.
- SECTION 4:

That this Resolution shall take effect and be in force from and after the date of its passage.

| ID Number | Description                | Depart/Loc  | Make  | VIN/Model Number  | Condition | Other Misc                                                                 | Open Date | Close Date |
|-----------|----------------------------|-------------|-------|-------------------|-----------|----------------------------------------------------------------------------|-----------|------------|
| 25-016    | (#441) 2007 Chevy 1500 4X4 | Streets     | Chevy | 1GCEK19B87Z106728 | see desc  | (#441) 2007 Chevy 1500 4X4, 5.3L starts and runs, miles: 68,107, with plow |           |            |
| 25-017    | (#130) 2008 Chevy Impala   | Police      | Chevy | 2G1WC583281292935 | see desc  | (#130) 2008 Chevy Impala, 3.9L starts and runs, miles: 114,306             |           |            |
| 25-018    | Generator with switch      | Maintenance |       |                   |           | standby generator                                                          |           |            |