

RECORD OF PROCEEDINGS

Minutes of New Community Authority

Held February 8, 2024

Call to Order

New Community Authority Meeting Call to Order at 6:17 PM

Law Director Martina Dillon gave the Oath of Office to Mayor Teri Murphy, Council Member Shirley Whitt, Council Member Ora Allen, Council Member Jeanette Marcus, City Manager Michael Davis, Finance Director Don Buczek, and City Planner Nick Sorice.

Ora Allen	Member	Present
Teri Murphy	Member	Present
Shirley Whitt	Member	Present
Jeanette Marcus	Member	Present
Michael Davis	Member	Present
Don Buczek	Member	Present
Nick Sorice	Member	Present

Council Members Present: Dave Miller, Mike Daugherty, and Don Burchett

Staff Members Present:

City Manager Michael Davis	Law Director Martina Dillon
Police Chief Craig Richardson	Fire Chief Traci Kuzminski
Building Maint. Supervisor Rocky Bangert	Public Information Officer Aaron Vietor
Parks and Recreation Director Brent Shane	Clerk of Council Amy Brown

Mrs. Allen made a motion to nominate Jeanette Marcus as Chairperson of the New Community Authority.

RESULT: Passed, *(Yes 6, No 0, Abstained 1)*
MOVER: Ora Allen
AYES: Shirley Whitt, Teri Murphy, Ora Allen, Michael Davis, Don Buczek, Nick Sorice
NAYS: None
ABSTAIN: Jeanette Marcus

Ms. Marcus made a motion to nominate Ora Allen as Vice Chairperson of the New Community Authority.

RESULT: Passed, *(Yes 6, No 0, Abstained 1)*
MOVER: Jeanette Marcus
AYES: Shirley Whitt, Teri Murphy, Jeanette Marcus, Michael Davis, Don Buczek, Nick Sorice
NAYS: None
ABSTAIN: Ora Allen

Mrs. Whitt made a motion to nominate Clerk of Council Amy Brown as Secretary of the New Community Authority for a 2-year term.

RESULT: Passed, *(Yes 7, No 0)*
MOVER: Shirley Whitt
AYES: Shirley Whitt, Teri Murphy, Ora Allen, Jeanette Marcus, Michael Davis, Don Buczek, Nick Sorice
NAYS: None

Mrs. Whitt made a motion to nominate Finance Director Don Buczek as Treasurer of the New

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RESULT: Passed, *(Yes 6, No 0, Abstained 1)*
MOVER: Shirley Whitt
AYES: Shirley Whitt, Teri Murphy, Ora Allen, Jeanette Marcus, Michael Davis, Nick Sorice
NAYS: None
ABSTAIN: Don Buczek

Approval of Minutes

New Community Authority Meeting Minutes - January 26, 2023

Ms. Marcus asked if there were any changes or corrections to the January 26, 2023 NCA meeting minutes. Hearing none, the minutes were approved as submitted.

New Community Authority Meeting Minutes - January 25, 2024

Ms. Marcus asked if there were any changes or corrections to the January 25, 2024 NCA meeting minutes. Hearing none, the minutes were approved as submitted.

Business

2023 Annual Financial Report

Mr. Buczek reported that the New Community Authority (NCA) is included in the City's audit, and the NCA reimburses the City for those audit costs, so the audit costs are already established and included in the agreement with the audit firm that they are using. He explained that in 2023, they saw a larger increase in the charges that were collected, which was the plan for when they were working through the debt issuance for the bonds. He noted the developments were completed in a timely manner so that is reflective of the larger increase in the NCA charges now. He stated that for 2024, they would collect even more than they did last year, and that is in line with what is being paid on the debt for this year and going forward. He reported at the end of the year, they had just over \$474,000 in the bank, and there are a small list of expenses including audit fees, bank fees, financial statement preparation fees, and county auditor fees for collecting the NCA charges. He explained that in the past year, they changed the structure of the bank account to an interest-bearing account, so they were able to add almost \$6,000.00 in interest to the account. He added they are in a good cash position for now, as the debt payments are increasing for this year, and the NCA charges that they are collecting are in line with that.

Resolution Levying Community Development Charges

Mr. Buczek explained this is legislation that they need to undertake every year, and added it was not done in 2023, but they are doing it for 2024, and added that the attorney that is engaged for the NCA has drafted this Resolution. He noted this was a Resolution requesting the county to continue to collect the NCA charges every year, so it's a formality, but it's something they need to do every year. He reported this Resolution would actually cover the 2023 and 2024 tax years, so once it is passed, it would be certified to the county for them to keep on record. He added they have passed Resolutions like this in prior years.

Mrs. Whitt made a motion to approve the Resolution to levy the community development charges, and Mayor Murphy seconded.

RESULT: Passed, *(Yes 7, No 0, Abstained 0)*
MOVER: Shirley Whitt

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AYES: Jeanette Marcus, Shirley Whitt, Teri Murphy, Ora Allen, Michael Davis, Don Buczek, Nick Sorice
NAYS: None

Other Business - None

Adjournment

Adjournment at 6:29 PM



Jeanette Marcus



ATTEST: Clerk of Council Amy Brown