

RECORD OF PROCEEDINGS

Minutes of City Council

Held December 12, 2024

Regular Meeting Call to Order

Meeting called to order 6:00 p.m.

Roll Call

Teri Murphy	Mayor	Present
Donald Burchett	At-Large	Present
Ora Allen	At-Large	Present
Mike Daugherty	Ward 1	Present
Dave Miller	Ward 2	Present
Shirley Whitt	Ward 3	Present
Jeanette Marcus	Ward 4	Present

City Manager Michael Davis	Law Director Martina Dillon
Police Chief Craig Richardson	Fire Chief Traci Kuzminski
Acting Finance Director Lora Perry	Street Superintendent Chris Dunn
Acting Build. Maint. Superintendent Rocky Bangert	City Engineer Lauren Alvarado
City Planner Nick Sorice	Public Information Officer Aaron Victor
Parks and Recreation Director Brent Shane	

Pledge of Allegiance

Mayor Murphy led the Pledge of Allegiance.

Approval of Minutes

Council Work Session - 11-04-2004

Mayor Murphy asked if there were any changes or corrections to the November 4, 2024, Council Work Session meeting minutes. Hearing none, the minutes were approved as submitted.

City Council Meeting - 11-14-2024

Mayor Murphy asked if there were any changes or corrections to the November 14, 2024, Regular Council meeting minutes. Hearing none, the minutes were approved as submitted.

Special Council Meeting - 11-22-2024

Mayor Murphy asked if there were any changes or corrections to the November 22, 2024, Special Council meeting minutes. Hearing none, the minutes were approved as submitted.

Special Presentations

Oath of Office for Officer Jim Glenn

Mayor Murphy administered the Oath of Office to Police Officer Jim Glenn.

Reports from the Following

Finance Committee

No report.

RECORD OF PROCEEDINGS

Minutes of City Council

Held December 12, 2024

Finance Director

No report.

Committee of the Whole

Ms. Marcus stated the items discussed at the November 14, 2024, Committee of the Whole are on the agenda for Council consideration. She announced there would be a meeting this evening.

City Manager

City Manager's Report - December 12, 2024

Mr. Davis referenced his report in the meeting packet.

Law Director

Add a resolution authorizing the City Manager to execute change order number 1 to the Municipal Building Modernization Project with RDA Group Architects for additional design services at an added cost of \$49,000.00

Ms. Dillon requested to add Resolution 8097-24 authorizing the City Manager to execute a Change Order Number 1 to the Municipal Building Modernization Project with RDA Group Architects.

Ms. Marcus moved to amend the agenda to add Resolution 8097-24 authorizing the City Manager to execute Change Order Number 1 to the Municipal Building Modernization Project.

RESULT: *(Yes 7, No 0, Abstained 0)*
MOVER: Jeanette Marcus
AYES: Teri Murphy, Donald Burchett, Ora Allen, Mike Daugherty, Dave Miller, Shirley Whitt, Jeanette Marcus
NAYS: None
ABSTAIN: None

Add a resolution confirming appointment of Kim Wallace to the position of Acting Clerk of Council

Ms. Dillon requested to add Resolution 8096-24 confirming the appointment of Kim Wallace to the position of Acting Clerk of Council.

Ms. Marcus moved to amend the agenda to add Resolution 8096-24 confirming the appointment of Kim Wallace to the position of Acting Clerk of Council as presented by Ms. Dillon.

RESULT: *(Yes 7, No 0, Abstained 0)*
MOVER: Jeanette Marcus
AYES: Teri Murphy, Donald Burchett, Ora Allen, Mike Daugherty, Dave Miller, Shirley Whitt, Jeanette Marcus
NAYS: None
ABSTAIN: None

Mayor

RECORD OF PROCEEDINGS

Minutes of City Council

Held December 12, 2024

Mayor Murphy thanked the City's Building Maintenance Superintendent, Bobby Engle, who recently retired after 31 years of service to the City.

Mayor's Court Monthly Report - Oct 2024

Mayor Murphy reported for the month of November 2024, Mayor’s Court received \$20,357.92. She noted after various expenses and disbursements, a total of \$15,187.92 was deposited into the General Fund.

Guest Speakers - None

Business

Ordinances

2173-24 An Ordinance to make supplemental appropriations for current expenses and other expenditures of the City of Moraine, State of Ohio for the period January 1, 2024 to December 31, 2024 and declaring an emergency.

Mr. Burchett stated this legislation would allow for end-of-year budget adjustments and declaring it an emergency. He moved to suspend the rules to allow for the second reading and final adoption at this meeting.

RESULT: *(Yes 7, No 0, Abstained 0)*
MOVER: Donald Burchett
AYES: Teri Murphy, Donald Burchett, Ora Allen, Mike Daugherty, Dave Miller, Shirley Whitt, Jeanette Marcus
NAYS: None
ABSTAIN: None

Mr. Burchett made a motion to approve.

RESULT: *(Yes 7, No 0, Abstained 0)*
MOVER: Donald Burchett
AYES: Teri Murphy, Donald Burchett, Ora Allen, Mike Daugherty, Dave Miller, Shirley Whitt, Jeanette Marcus
NAYS: None
ABSTAIN: None

2174-24 An Ordinance to make permanent appropriations for current expenses and other expenditures of the City of Moraine, State of Ohio, for the period January 1, 2025 through December 31, 2025 and declaring an emergency.

Ms. Allen reported that this legislation will allow the approval of the 2025 Annual Budget and declaring it an emergency. She moved to suspend the rules to allow for the second reading and final adoption at this meeting.

RESULT: *(Yes 7, No 0, Abstained 0)*
MOVER: Ora Allen
AYES: Teri Murphy, Donald Burchett, Ora Allen, Mike Daugherty, Dave Miller, Shirley Whitt, Jeanette Marcus
NAYS: None
ABSTAIN: None

RECORD OF PROCEEDINGS

Minutes of City Council

Held December 12, 2024

Ms. Allen made a motion to approve.

RESULT: *(Yes 7, No 0, Abstained 0)*
MOVER: Ora Allen
AYES: Teri Murphy, Donald Burchett, Ora Allen, Mike Daugherty, Dave Miller, Shirley Whitt, Jeanette Marcus
NAYS: None
ABSTAIN: None

Resolutions

8091-24 A resolution amending Resolution no. 7755-21

Mr. Daugherty stated the state law recently changed to allow for jurisdictions in the same county to join a single Energy Special Improvement District. The ESID Board is asking each jurisdiction to adopt legislation to amend its original authorizing legislation and allow for non-contiguous expansion of the ESID throughout Montgomery County.

RESULT: *(Yes 7, No 0, Abstained 0)*
MOVER: Mike Daugherty
AYES: Teri Murphy, Donald Burchett, Ora Allen, Mike Daugherty, Dave Miller, Shirley Whitt, Jeanette Marcus
NAYS: None
ABSTAIN: None

8092-24 A resolution authorizing the City Manager to enter into a contract with the Montgomery County Public Defender Office and the Montgomery County Public Defender Commission for legal services for indigent persons charged with jailable offenses under City ordinances in the year 2025

Mrs. Whitt reported that this legislation is a housekeeping item, which allows the City to enter into an agreement with Montgomery County for Public Defender services. It is for persons who may need a public defender in Kettering Municipal Court.

RESULT: *(Yes 7, No 0, Abstained 0)*
MOVER: Shirley Whitt
AYES: Teri Murphy, Donald Burchett, Ora Allen, Mike Daugherty, Dave Miller, Shirley Whitt, Jeanette Marcus
NAYS: None
ABSTAIN: None

8093-24 A resolution authorizing and approving update to the City of Moraine credit card policy

Ms. Marcus stated this legislation allows for updates to the policy, adding one new position and a spending limit for the new position.

RESULT: *(Yes 7, No 0, Abstained 0)*
MOVER: Jeanette Marcus
AYES: Teri Murphy, Donald Burchett, Ora Allen, Mike Daugherty, Dave Miller, Shirley Whitt, Jeanette Marcus
NAYS: None
ABSTAIN: None

RECORD OF PROCEEDINGS

Minutes of City Council

Held December 12, 2024

8094-24 A resolution approving the continuation of the City’s self insurance program and renewal of its contract with Anthem Blue Cross/Blue Shield to provide medical, dental, and vision insurance coverage via said self insurance program

Ms. Allen explained that this Resolution approves the continuation of the City's self-insurance program and renewal of its contract with Anthem Blue Cross/Blue Shield to provide medical, dental, and vision insurance coverage via said self-insurance program.

RESULT: *(Yes 7, No 0, Abstained 0)*
MOVER: Ora Allen
AYES: Teri Murphy, Donald Burchett, Ora Allen, Mike Daugherty, Dave Miller, Shirley Whitt, Jeanette Marcus
NAYS: None
ABSTAIN: None

8095-24 A resolution authorizing the City Manager to enter into an agreement with Berkley Life and Health Insurance Company (Berkley Accident and Health) and the Waymark Collective for the provision of employer stop loss insurance coverage for the year 2025.

Mr. Miller stated that this Resolution allows the City Manager to enter into an agreement with Berkley Life and Health Insurance Company (Berkley Accident and Health) and the Waymark Collective for the provision of employer stop loss insurance coverage for the year 2025.

RESULT: *(Yes 7, No 0, Abstained 0)*
MOVER: Dave Miller
AYES: Teri Murphy, Donald Burchett, Ora Allen, Mike Daugherty, Dave Miller, Shirley Whitt, Jeanette Marcus
NAYS: None
ABSTAIN: None

8096-24 A resolution confirming appointment of Kim Wallace to the position of Acting Clerk of Council

Ms. Allen explained this Resolution appoints Kim Wallace as the Acting Clerk of Council while we search for a replacement.

RESULT: *(Yes 7, No 0, Abstained 0)*
MOVER: Ora Allen
AYES: Teri Murphy, Donald Burchett, Ora Allen, Mike Daugherty, Dave Miller, Shirley Whitt, Jeanette Marcus
NAYS: None
ABSTAIN: None

8097-24 A resolution authorizing the City Manager to execute change order number 1 to the Municipal Building Modernization Project with RDA Group Architects for additional design services at an added cost of \$49,000.00

Mr. Daugherty said this Resolution is for additional funding for the design services, because the scope of the project was expanded with a net increase in the project scope and budget.

RESULT: *(Yes 7, No 0, Abstained 0)*
MOVER: Mike Daugherty
AYES: Teri Murphy, Donald Burchett, Ora Allen, Mike Daugherty, Dave Miller, Shirley Whitt, Jeanette Marcus
NAYS: None

RECORD OF PROCEEDINGS

Minutes of City Council

Held December 12, 2024

ABSTAIN: None

Persons Appearing Before Council

None.

Any Other Business

Fire Division – Chief Kuzminski wished everyone a happy and healthy holiday.

Police Division – Chief Richardson wished everyone a Merry Christmas.

Building Maintenance Division - Mr. Bangert said Merry Christmas and a safe holiday to everyone.

Streets Division – Mr. Dunn wished everyone a Merry Christmas.

Parks and Recreation Director – Mr. Shane reported that Christmas Smiles pick up day is on Saturday, December 14, 2024 from 10:00 a.m. - 12:00 p.m. He thanked the Fire Division for volunteering at the pick-up day. He also wished everyone a Merry Christmas and a Happy New Year.

City Engineer – Mrs. Alvarado wished everyone a Merry Christmas.

City Planner - Mr. Sorice wished everyone a Merry Christmas.

City Manager – Mr. Davis indicated that the Administration staff moved to the Payne Recreation Center except for the Clerk of Courts which will be moving soon. He wanted to thank PIO Aaron Vietor, Acting Building Maintenance Superintendent Rocky Bangert and Street Superintendent Chris Dunn for making the move smooth. He also sends his condolences to Martina Dillon and the Hicks family on the passing of Louise Hicks. He wished everyone a Merry Christmas.

Law Director – No report.

Acting Finance Director – Mrs. Perry reminded the public that during the remodel of the Municipal Building, the Finance Department will not be accepting walk-ins regarding income tax. If the public has questions, they can call 937-535-1026 or if they need to send documents or need further information to please email incometax@moraineoh.org.

Ms. Allen welcomed Jim Glenn to the Police Division. She expressed condolences to the Hicks family on the passing of Louise Hicks. She noted Mrs. Hicks had been a dear friend for over 40 years. Ms. Allen wished everyone a Merry Christmas.

Ms. Marcus wished everyone a Merry Christmas and a Happy New Year. She offered condolences to the families of Gay Kaltenbach and Louise Hicks. She noted they were her friends of approximately 20 years, and they will be missed.

Mrs. Whitt said Louise Hicks was one of the greatest supporters of the City ever since she met her. Mrs. Hicks and she did a lot of work on various things for the City and was there to the end. Mrs. Whitt indicated her door was always open and she will be missed. She stated the City has lost Gay Kaltenbach and Rhonda Worley who will be missed. Mrs. Whitt expressed condolences to Dee Werbrich on the loss of her father. She expressed her sincere condolences. She wished everyone a Merry Christmas and a Happy New Year.

Mr. Miller wished our former Building Maintenance Superintendent Bobby Engle a happy

RECORD OF PROCEEDINGS

Minutes of City Council

Held December 12, 2024

retirement. He expressed his condolences to the Hicks family on the passing of Louise Hicks. He commended the Street Division, Building Maintenance and the Parks and Recreation Division for a great Tree Lighting event. He congratulated the City Planner Nick Sorice on achieving his Master's Degree. Mr. Miller wished everyone a Merry Christmas, a Happy New Year and a safe holiday.

Mr. Daugherty extended his condolences to the Hicks family on the passing of Louise Hicks. He thanked everyone for coming to the Tree Lighting event. His family attended the movie night and had a great time. Mr. Daugherty wished everyone a Merry Christmas.

Mr. Burchett sends his condolences to the Hicks family on the passing of Louise Hicks. He wished everyone a Merry Christmas and Happy New Year.

Mayor Murphy shared her condolences to the Hicks family on the passing of Louise Hicks. She stated she has known her for many years, and she will be greatly missed. She congratulated the City's new Police Officer Jim Glenn. She thanked the staff for assisting in the move from the City Building to the Payne Recreation Center. Mayor Murphy thanked the Miami Valley Communications Council for broadcasting this meeting live as well as any future re-broadcasts. She wished everyone a Merry Christmas and Happy New Year.

Executive Session

None.

Adjournment

The Regular Council meeting was adjourned at 6:23 p.m.



Mayor Teri Murphy



ATTEST: Administrative Secretary, Kim Wallace